Buhl Building • 535 Griswold Street, Suite 600 • Detroit, MI 48226

SMART Board Meeting

February 22, 2024

SMART

MEMORANDUM

TO: SMART Board of Directors

FROM: Chairperson

DATE: February 22, 2024

SUBJECT: Call to Order

MEMORANDUM

TO: SMART Board of Directors

FROM: Chairperson

DATE: February 22, 2024

SUBJECT: Pledge of Allegiance

I pledge allegiance to the flag of the United States of America and to The Republic for which it stands: one nation under God, indivisible with liberty and justice for all.

LIFE | SMART | YOU

SMART

Buhl Building • 535 Griswold Street, Suite 600 • Detroit, MI 48226 • (313) 223-2100

Board of Directors Meeting

Date: February 22, 2024

CHAIRPERSON, MR. ABDUL HAIDOUS

VICE-CHAIRPERSON, MR. JOHN PAUL REA

MS. HILARIE CHAMBERS

MS. SHEILA COTE

DR. CURTIS IVERY

MR. ROYCE MANIKO

MR. BRET RASEGAN

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PUBLIC NOTICE

SMART will hold the February 22, 2024, Board of Directors meeting at 2:00 PM in the Buhl Building, located on 535 Griswold St. Suite 600, Detroit, MI 48226.

Public Participation will only be available for members of the public attending in person or those who email comments per the process outlined below.

All physically present at the meeting must adhere to the following:

- Please respect anyone needing or choosing to wear a mask.
- People with symptoms of COVID-19 or exposure to someone with COVID-19 should wear a mask.
- People who are positive for COVID-19 may not attend the Meeting in person and should access the recording at the YouTube link below.

The agenda can be found on SMART's website: http://www.smartbus.org/About/Our-Organization/Board-of-Directors/Board-Meeting-Schedule
Members of the public may attend in person. The Meeting will be livestreamed on YouTube and available at the following URL: https://www.youtube.com/@MySMARTBus.

Members of the public may also submit a written comment to be read during the Public Comment period by emailing SMARTBoard@smartbus.org by 1:15 p.m. on the day of the meeting.

Public Comment will proceed as follows:

- All comments: 3-minute limit per member of the public. Kindly state your name and city of residence.
- Public comments will be received in the following order:
    - Members of the public who attend in person.
    - Written comments via email. The Board Administrator will read any submitted comments.

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Buhl Building • 535 Griswold Street, Suite 600 • Detroit, MI 48226 • (313) 223-2100

SMART Board Meeting Agenda

February 22, 2024
2:00 PM

ITEM:	ACTION:	PRESENTED BY:
1. Call to Order		Abdul Haidous
2. Pledge of Allegiance		
3. Roll Call		Tiffany Martin
4. Adoption of Agenda	Approval	Abdul Haidous
5. Certification of Public Notice	Information	Tiffany Martin
6. Minutes		
A. Board Meeting Minutes for January 25, 2024	Approval	Abdul Haidous
B. Executive Session Meeting Minutes for January 25, 2024 *(This will be provided under separate cover.)*	Approval	Abdul Haidous
7. Public Participation	Discussion	Abdul Haidous
8. Chairperson's Report	Information	Abdul Haidous
9. General Manager's Report	Information	Dwight Ferrell
10. Board Briefings		
A. HR Hiring Update	Information	Tianna Leapheart *Interim VP of HR*
B. Ridership Presentation	Information	Harmony Lloyd *VP of Scheduling*
C. Themed Campaigns	Information	Bernard Parker *VP of Marketing*
11. Financial Reports		
A. FY 2024 2nd Quarter Report	Information	Ryan Byrne *VP of Finance*
12. New Business		
A. Resolution: Zero Emission Fleet Transition Plan and Alternative Fuel Analysis Consultant Services	Approval	Ian Holme *Manager of Capital Planning*

B. Resolution: Contract Amendment for an Extension and Price Increases with Enterprise Uniform Company for Uniforms for Drivers & Road Supervisors	Approval	De'Shalon Brownlee *VP of Transportation*
C. Resolution: Authorization to Award a Contract to Upgrade Trapeze FX Base Scheduling Map	Approval	Harmony Lloyd *VP of Planning*
13. Closed Session *(To discuss strategy and conduct negotiations for collective bargaining agreements.)*	Discussion	Abdul Haidous
14. Board Member Business	Discussion	Abdul Haidous
15. Adjournment		Abdul Haidous

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

BOARD OF DIRECTORS' MEETING

PROPOSED MINUTES – January 25, 2024

A meeting of the Board of Directors of the Suburban Mobility Authority for Regional Transportation (SMART) was held on Thursday, January 25, 2024, at 2:00 PM. The meeting was held at the Buhl Building, located at 535 Griswold St., Detroit, Michigan 48226.

ATTENDANCE

SMART Board of Directors:	Chairperson	Ms. Abdul Haidous
	Vice-Chairperson	Mr. John Paul Rea
		Ms. Hilarie Chambers
		Ms. Shiela Cote
		Dr. Curtis Ivery
		Mr. Bret Rasegan
Present Via Zoom:		Mr. Royce Maniko
SMART General Manager:		Mr. Dwight Ferrell
SMART Deputy GM & COO:		Ms. Tiffany J. Gunter
SMART Board Administrator:		Ms. Tiffany Martin-Patterson
SMART Staff Present:		Ms. Truvae Adams
		Ms. De'Shalon Brownlee
		Ms. Laura Bieniek
		Mr. Le Juan Burt
		Mr. Ron Beier
		Mr. Ryan Byrne
		Mr. Melvin Evans
		Ms. Beth Gibbons
		Ms. Harmony Lloyd
		Mr. Bernard Parker
		Mr. Sean Riopelle
		Mr. D'Andrae Whitley
		Mr. Danny Whitehouse

Public Registered:

Ms. Alyssa
Mr. Joel Batterman
Mr. Bobby Bamase
Ms. Laura Bleaieje
Mr. D. Duyck
Ms. Patty Fedewa
Mx. Steven Hammontree
Mr. Steven Harring
Mr. Steven Hawig
Mr. Jim Henderson
Mr. Wyatt Johnson
Mr. Drew Kennerly
Mx. Lukas Lasecki
Mr. Robert Pawlowski
Mr. Alexander Selsley
Mr. Thomas Yazbeck

1. **Call to Order**

2. **Pledge of Allegiance**

3. **Roll Call**

Present: Chairperson Mr. Abdul Haidous, Vice-Chairperson Mr. John Paul Rea, Ms. Hilarie Chambers, Ms. Sheila Cote, Dr. Curtis Ivery, Mr. Bret Rasegan,

Present Via Zoom: Mr. Royce Maniko

A quorum was present.

4. **Adoption of Agenda**

MOTION: Moved by Ms. Hilarie Chambers. Royce, seconded by Mr. Bret Rasegan, to approve the Agenda for the January 25, 2024, Board meeting.

DISCUSSION
None

VOTE: THE MOTION CARRIED.

5. **Certification of Public Notice**

The Board Administrator read the Public Notice and Rules of Order into the record.

6. **Minutes**

A. Board Meeting Minutes for December 7, 2023

MOTION: Moved by Mr. John Paul Rea, seconded by Ms. Hilarie Chambers, to approve the Board meeting minutes for December 7, 2023.

DISCUSSION:
None

VOTE: THE MOTION CARRIED.

B. Board Executive Session Meeting Minutes for December 7, 2023

MOTION: Moved by Mr. John Paul Rea, seconded by Ms. Sheila Cote, to approve the Board Executive Session meeting minutes for December 7, 2023.

DISCUSSION:
None

VOTE: THE MOTION CARRIED.

7. Public Participation

Chairperson Mr. Abdul Haidous declared the meeting open to Public Participation.

The following participants voiced their concerns and made comments:

- Mr. Brother Cunningham
- Mx. Lukas Laseki
- Ms. Ella Nikeaton
- Mr. Robert Pawlowski

8. Chairperson's Report

DISCUSSION:
None

9. General Manager's Report

DISCUSSION:
None

10. Board Briefings

A. HR Hiring Update

B. Flex Update

11. Financial Reports

A. FY 2024 1st Quarter Report

12. New Business

A. Resolution: Membership for ACES

MOTION: Moved by Dr. Curtis Ivery, seconded by Ms. Hilarie Chambers, that Dwight Ferrell, General Manager, is authorized to obtain membership on behalf of SMART for one year in the ACES Mobility Coalition in an amount not to exceed $25,000; and that the Board of Directors of the Suburban Mobility Authority for Regional Transportation hereby appoints Dwight Ferrell as its representative, and Tiffany Gunter, Deputy General Manager, as alternate to the ACES Mobility Coalition Board.

DISCUSSION:
None

VOTE: THE MOTION CARRIED.

B. Resolution: Appointment of the Budget Committee

MOTION: Moved by Dr. Curtis Ivery, seconded by Mr. John Paul Rea, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation hereby approves the appointment of the Budget Committee for the 2024-2025 term. The Chairman of the SMART Board of Directors has appointed the following members to take part in the Fiscal Year (FY) 2025 Budget Committee: Mr. John Paul Rea of Macomb County, Dr. Curtis Ivery of Wayne County, and Ms. Hilarie Chambers of Oakland County.

DISCUSSION:
None

VOTE: THE MOTION CARRIED.

C. Resolution: Amendment to the FY 2023/2024 General Operating Budget – Microtransit Service Budget Reclassification

MOTION: Moved by Mr. John Paul Rea, seconded by Ms. Hilarie Chambers, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation hereby approves the budget amendment outlined, and the VP of Finance hereby increases and decreases the line items as noted.

DISCUSSION:
None

VOTE: THE MOTION CARRIED.

D. Resolution: Authorization to Award a Contract for Pension Contribution – Fund Balance Usage & Budget Amendment

MOTION: Moved by Mr. John Paul Rea, seconded by Dr. Curtis Ivery, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation hereby approves the budget amendment outlined, and the VP of Finance hereby increases the line items as noted.

DISCUSSION:
None

VOTE: THE MOTION CARRIED.

13. Closed Session

Roll Call

Present: Chairperson Mr. Abdul Haidous, Vice-Chairperson Mr. John Paul Rea, Ms. Hilarie Chambers, Ms. Sheila Cote, Dr. Curtis Ivery, Mr. Bret Rasegan,

Present Via Zoom: Mr. Royce Maniko

MOTION: Moved by Mr. John Paul Rea, seconded by Ms. Hilarie Chambers, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation **proceed into** Executive Session.

VOTE: All in attendance voted in the affirmative. **THE MOTION CARRIED.**

DISCUSSION:
Confidential

VOTE: All in attendance voted in the affirmative. **THE MOTION CARRIED.**

MOTION: Moved by Mr. Abdul Haidous, seconded by Mr. John Paul Rea, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation, hereby authorizes the move to **proceed out** of Executive Session.

VOTE: All in attendance voted in the affirmative. **THE MOTION CARRIED.**

14. Board Member Business

DISCUSSION:
None

Adjournment

There being no further business to come before the Board, upon motion made by Mr. John Paul Rea, seconded by Mr. Bret Rasegan, and unanimously carried, the meeting adjourned at 3:43 PM.

Respectfully submitted,

Tiffany Martin-Patterson

Tiffany Martin-Patterson
Board Administrator

MEMORANDUM

TO: SMART Board of Directors

FROM: Chairperson

DATE: February 22, 2024

SUBJECT: Public Participation

MEMORANDUM

TO: SMART Board of Directors

FROM: Chairperson

DATE: February 22, 2024

SUBJECT: Chairperson's Report

MEMORANDUM

TO: SMART Board of Directors

FROM: Chairperson

DATE: February 22,2024

SUBJECT: General Manager's Report

MEMORANDUM

TO: SMART Board of Directors

FROM: Chairperson

DATE: February 22, 2024

SUBJECT: Board Briefings

MEMORANDUM

TO: SMART Board of Directors

FROM: VP of Finance

DATE: February 22, 2024

SUBJECT: Financial Reports

MEMORANDUM

TO: SMART Board of Directors

FROM: Chairperson

DATE: February 22, 2024

SUBJECT: New Business

Suburban Mobility Authority for Regional Transportation

2nd Quarter Financial Report

FY2024 – December 31, 2023

As Presented By:

Finance Department

2nd Quarter FY2024 Financial Reports

Submitted By: Ryan Byrne, CFO

2/22/2024

The second quarter financial statement of FY 2024 has been completed. SMART's balance sheet remains stable. As compared to second quarter FY2023, FY2024 total assets for the same period are 4.3% higher. The key individual asset that supports the asset increase is Cash and Cash Equivalents, due to additional efforts to collect grants receivable more timely. Total second quarter FY2024 liabilities (excluding pension and OPEB) are down 3.7% as compared to second quarter FY2023. This overall liability decrease is largely a result of the timing of payments on the Authority's accounts payable. The net asset unrestricted balance remains positive, meaning the authority maintains a surplus of assets over liabilities.

Second quarter FY2024, overall revenues compared to FY2024 overall appropriation is below target by approximately 16.27% or $14.8M. Fare revenue remains lower than pre pandemic levels, as a result of lower ridership. State reimbursements were lower than budget as a result of lower eligible expenditures.

Second quarter FY2024, overall actual expenditures compared to FY2024 appropriation for the same time period are currently 25.77% below FY2024 appropriation. Fixed route costs, as well as connector and general administration personal services costs (wages and fringes) are down as compared to current appropriation. This trend is largely due to open fixed route and connector bus positions, and reduced service miles as compared to pre pandemic levels.

I will be available to answer any questions regarding this report at the Board's convenience.

SMART

Balance Sheet - Summary of All Funds

For the Six Months Ending December 31, 2023

SMART BALANCE SHEET

	FY2024	FY2023	Y/E FY2023
ASSETS			
Current Assets			
Cash and Cash Equivalents	140,872,960.82	112,498,707.26	170,036,384.50
Investments	17,364,531.65	16,692,240.28	16,839,043.16
Receivables:			
Accrued Interest Receivable	13,235.73	27,936.87	28,152.40
Grants Receivable	26,359,631.18	30,723,348.32	29,857,909.36
Local Contributions Receivable	35,854,904.72	37,602,299.69	544,623.16
Other Receivables	1,256,796.60	966,804.62	1,390,965.71
Materials and Supplies Inventory	2,791,684.13	3,034,002.18	3,362,055.78
Prepaid Expenses	2,008,574.71	2,098,287.66	361,223.30
Total Current Assets	226,522,319.54	203,643,626.88	222,420,357.37
Noncurrent Assets			
Cash Restricted for Re-Investment	69,866.97	121,707.70	69,866.97
Capital Assets, net	161,316,738.59	168,044,659.33	154,167,363.74
Total Noncurrent Assets	161,386,605.56	168,166,367.03	154,237,230.71
Total Assets	**$ 387,908,925**	**$ 371,809,994**	**$ 376,739,765**
Deferred Outflows of Resources			
Deferred Outflows-Pension	28,111,788.93	17,868,658.00	28,111,788.93
Deferred Outflows-OPEB	7,828,435.00	15,994,171.00	7,828,435.00
Total Deferred Outflows	35,940,223.93	33,862,829.00	35,940,223.93
Total Assets and Deferred Outflows	**$ 423,849,149**	**$ 405,672,823**	**$ 412,679,989**
LIABILITIES AND NET ASSETS			
Current Liabilities			
Municipal and Community Credits Payable	9,704,896.28	8,094,226.36	7,823,014.00
Accounts Payable under POS agreements	3,966,478.48	3,472,826.19	1,357,809.05
Accrued Self Insurance	10,811,259.18	14,534,480.07	10,669,416.00
Payable to the State of Michigan	133,869.01	3,742,124.49	25,737.01
Accounts Payable and Accrued Expenses	10,569,445.81	7,546,444.86	13,484,985.71
Accrued Compensation	4,684,218.94	4,027,812.61	4,513,901.97
Total Current Liabilities	39,994,034.70	41,520,390.58	40,867,331.74
Noncurrent Liabilities			
Net OPEB Obligation	18,019,185.47	58,422,140.79	18,019,185.47
Net Pension Obligation	76,631,122.14	37,903,252.58	76,631,122.14
Lease Liability	2,704,306.00	1,973,198.00	3,019,879.00
Total Liabilities	137,348,648.31	139,818,981.95	138,537,518.35
Deferred Inflows of Resources			
Deferred Inflows-OPEB	49,841,792.00	35,409,767.00	49,841,792.00
Deferred Inflows-Lessor	479,331.00	550,287.00	498,439.00
Total Deferred Inflows	50,321,123.00	56,245,696.41	50,340,231.00
Total Liabilities and Deferred Inflows	187,669,771.31	196,064,678.36	188,877,749.35
RETAINED EARNINGS			
Net Position:			
Invested in Capital Assets, net of related debt	161,316,738.59	168,044,659.33	154,167,363.74
Restricted	69,866.97	121,707.70	69,866.97
Unrestricted	74,792,772.16	41,441,777.52	69,482,831.95
Total Net Position	236,179,377.72	209,608,144.55	223,720,062.66
Total Liabilities and Net Position	373,528,026.03	349,427,126.50	362,257,581.01
Total Liabilities, Deferred Inflows and Net Position	**$ 423,849,149**	**$ 405,672,823**	**$ 412,679,989**

SMART FUNCTIONAL INCOME STATEMENT	2nd Quarter FY 2023/24 ACTUAL	BUDGET	$$ VARIANCE FAV(UNFAV)	% VARIANCE
REVENUES				
FEDERAL OPERATING REVENUE				
Section 5307 & 5309	$222,194.76	$3,450,006.00	(3,227,811.24)	93.56%
Other Federal Grants	4,024,566.77	4,000,000.00	24,564.77	-0.61%
Total Federal Operating Revenue	4,246,761.53	7,450,006.00	(3,203,246.47)	-3.31%
STATE OF MICHIGAN				
Act 51	15,370,235.00	22,500,000.00	(7,129,765.00)	31.69%
Other State Grant	908,892.37	1,081,746.00	(172,853.63)	15.98%
Total State Operating Revenue	16,279,127.37	23,581,746.00	(7,302,618.63)	-30.97%
LOCAL CONTRIBUTION				
Contribution From County Transit Authorities	41,625,554.56	47,442,498.00	(5,816,943.44)	12.26%
Total Local Contribution Revenue	41,550,554.56	47,367,498.00	0.00	0.00%
Local Comm Stabilization	-	1,000,000.00	(1,000,000.00)	100.00%
OPERATIONS:				
Fixed Route	3,149,477.52	3,120,848.00	28,631.52	-0.92%
Connector	268,269.27	280,998.00	(12,728.73)	4.53%
Mircotransit	164,494.27	100,008.00	64,486.27	-64.48%
Admin Fee Revenue	292,032.01	285,498.00	6,534.01	-2.29%
Interest Revenue	4,239,772.17	2,250,000.00	1,989,772.17	-88.43%
Fleet Maint Reimbursement	83,562.13	77,502.00	6,060.13	-7.82%
Other Revenues	271,850.49	19,998.00	251,852.49	-1259.39%
Restricted Revenue	5,900,624.14	5,767,992.00	132,632.14	-2.30%
Total Operating Revenues	**$ 76,446,525**	**$ 91,302,094**	**$ (14,855,569)**	-16.3%
OPERATING EXPENSES				
FUNCTIONAL OPERATIONS:				
Fixed Route	33,898,438.22	49,950,901.00	16,163,797.92	32.28%
Connector	8,930,552.68	11,024,108.00	2,093,555.32	18.99%
Microtransit	3,383,542.87	3,347,496.00	(36,046.87)	-1.08%
General Administration	15,020,803.35	20,529,359.00	5,508,559.65	26.83%
Community Credits	2,160,312.00	2,160,324.00	12.00	0.00%
Vehcile Purchase Expense		499,998.00	499,998.00	100.00%
Purchase of Service	408,067.42	345,846.00	(62,221.42)	-17.99%
Community Transit Service	305,392.72	247,500.00	(57,892.72)	-23.39%
Depreciation	389,590.00	124,998.00	(264,592.00)	-211.68%
Contingency	19,912.42	900,000.00	880,087.58	100.00%
Restricted Expenses	5,900,624.14	5,767,992.00	(132,626.14)	-2.30%
Total Operating Expenses	**$ 70,443,037**	**$ 94,898,522**	**$ 24,566,830**	25.9%
Operating Revenues over (under) Expenses	**$ 6,003,489**	**$ (3,596,428)**	**$ 9,599,917**	

SMART - General
STATEMENT OF REVENUE AND EXPENSES
OPERATIONAL STATEMENT
For the Six Months Ending December 31, 2023

SMART OPERATIONAL INCOME STATEMENT	YTD ACTUAL	YTD BUDGET	VARIANCE	% VARIANCE	FY 2023/24 ANNUAL BUDGET	FY 2023/24 BUDGET REMAINING
REVENUES						
Route Revenue:						
Fare Revenue	$2,748,576.27	$2,677,296.00	$71,280.27	-2.66%	$5,355,000.00	($2,606,423.73)
Mircotransit	164,494.27	100,008.00	64,486.27	-64.48%	200,000.00	(35,505.73)
Total Route Revenue	2,913,070.54	2,777,304.00	135,766.54	-4.89%	5,555,000.00	(2,641,929.46)
Federal Sources:						
Section 5307	222,194.76	3,450,006.00	(3,227,811.24)	93.56%	8,000,000.00	($6,677,805.24)
Other Federal Grants	4,024,566.77	4,000,000.00	24,566.77	6.25%	6,900,000.00	($3,975,433.23)
Total Federal Sources	4,246,761.53	7,450,006.00	(3,203,244.47)	43.00%	14,900,000.00	(10,653,238.47)
State Sources:						
State Act 51	15,370,235.00	22,500,000.00	(7,129,765.00)	31.69%	45,000,000.00	($29,629,765.00)
Other State Revenue	908,892.37	1,081,746.00	(172,853.63)	15.98%	163,500.00	745,392.37
Total State Sources	16,279,127.37	23,581,746.00	(7,302,618.63)	30.97%	47,163,500.00	(30,884,372.63)
Local Sources:						
Contributions from Local Transit Authorities	41,625,554.56	47,442,498.00	(5,816,943.44)	12.26%	94,885,000.00	($53,259,445.44)
Total From Local Sources	41,550,554.56	47,367,498.00	(5,816,943.44)	12.28%	94,735,000.00	(53,184,445.44)
Other Income:						
Advertising	334,104.70	500,004.00	(165,899.30)	33.18%	1,000,000.00	($665,895.30)
Rental Income	31,176.65	14,994.00	16,182.65	-107.93%	30,000.00	$1,176.65
Interest Income	4,239,772.17	2,250,000.00	1,989,772.17	-88.43%	4,500,000.00	($260,227.83)
Fleet Maint Reimbursement	83,562.13	77,502.00	6,060.13	-7.82%	155,000.00	($71,437.87)
Admin Fees Revenue	292,032.01	285,498.00	6,534.01	-2.29%	571,000.00	($278,967.99)
Miscellaneous	216,404.88	141,042.00	75,362.88	-53.43%	282,100.00	($65,695.12)
Local Comm Transit Operating Rev	88,312.78	88,506.00	(193.22)	0.22%	177,000.00	($88,687.22)
Total Other Income	5,556,387.32	4,357,548.00	1,198,839.32	-27.51%	8,715,100.00	(3,158,712.68)
Restricted Pass Through Revenue (Exp Match):	5,900,624.14	5,767,992.00	132,632.14	-2.30%	11,536,000.00	($5,635,375.86)
TOTAL REVENUES	76,446,525.46	91,302,094.00	(14,855,568.54)	16.27%	182,604,600.00	(106,158,074.54)

SMART - General
STATEMENT OF REVENUE AND EXPENSES
OPERATIONAL STATEMENT
For the Six Months Ending December 31, 2023

SMART OPERATIONAL INCOME STATEMENT	YTD ACTUAL	YTD BUDGET	VARIANCE	% VARIANCE	FY 2023/24 ANNUAL BUDGET	FY 2023/24 BUDGET REMAINING
EXPENSES						
WAGE AND WAGE RELATED EXPENSES:						
ACTIVE EMPLOYEES:						
Active Salaries, Wages & Taxes						
Administrative	4,017,916.81	4,742,321.00	724,404.19	15.28%	9,621,332.00	5,603,415.19
Operations	15,919,119.81	24,277,198.00	8,358,078.19	34.43%	48,592,588.00	32,673,468.19
Maintenance	4,797,421.61	6,769,431.00	1,972,009.39	29.13%	13,522,707.00	8,725,285.39
Total Active Salaries, Wages, Taxes	24,734,458.23	35,788,950.00	11,054,491.77	30.89%	71,736,627.00	47,002,168.77
% of Total Revenue						
Active Employee Benefits:						
Hospitalization/Medical	5,223,380.23	6,084,186.00	860,805.77	2.31%	12,168,330.00	6,944,949.77
Life, AD&D, Drug, Dental, Optical	522,995.37	638,076.00	115,080.63	18.04%	1,276,140.00	753,144.63
Other Employee Benefits	197,752.93	258,168.00	60,415.07	23.40%	516,320.00	318,567.07
Workers Compensation	838,002.00	643,194.00	(194,808.00)	-30.29%	1,286,370.00	448,368.00
Health Care Saving Plan	465,757.00	699,174.00	233,417.00	33.38%	1,398,351.00	932,594.00
FICA	1,888,606.94	2,373,948.00	485,341.06	20.44%	4,747,900.00	2,859,293.06
Pension Funding	6,057.28	5,585,742.00	5,579,684.72	99.89%	11,171,470.00	11,165,412.72
Total Active Employee Benefits	9,142,551.75	14,886,018.00	5,743,466.25	38.58%	29,771,939.00	20,629,387.25
% of Total Active Wages	*37%*	*42%*				
Total Active Employee Wages & Benefits:	33,877,009.98	50,674,968.00	16,797,958.02	33.15%	101,508,566.00	67,631,556.02
RETIRED EMPLOYEES:						
Post Employment Benefits:						
OPEB Net Unfunded Obligation	3,636,363.33	5,999,998.00	2,363,634.67	39.39%	8,000,000.00	4,363,636.67
Retiree Medical & Drug Premiums	2,937,593.70	4,497,378.00	1,559,784.30	34.68%	8,994,760.00	6,057,166.30
Total Post Retirement	6,573,957.03	10,497,376.00	3,923,418.97	37.38%	16,994,760.00	10,420,802.97
Total Wage & Wage Related Expenses	**40,450,967.01**	**$ 61,172,344**	**$ 20,721,377**	**33.87%**	**$ 118,503,326**	**$ 78,052,359**

SMART - General
STATEMENT OF REVENUE AND EXPENSES
OPERATIONAL STATEMENT
For the Six Months Ending December 31, 2023

SMART OPERATIONAL INCOME STATEMENT	YTD ACTUAL	YTD BUDGET	VARIANCE	% VARIANCE	FY 2023/24 ANNUAL BUDGET	FY 2023/24 BUDGET REMAINING
Operations:						
Operational Expenses						
Direct Variable (Vehicle):						
Diesel Fuels	3,044,016.07	4,692,402.00	1,648,385.93	35.13%	9,384,823.00	6,340,806.93
Gas, Oil, Lubricants, Etc.	242,922.51	272,994.00	30,071.49	11.02%	546,000.00	303,077.49
Repair Parts	2,118,673.03	1,750,008.00	(368,665.03)	-21.07%	3,500,000.00	1,381,326.97
Leased Batteries		70,002.00	70,002.00	100.00%	140,000.00	140,000.00
Tires	610,276.29	638,502.00	28,225.71	4.42%	1,277,000.00	666,723.71
Vehicle Liability	5,843,560.22	4,950,486.00	(893,074.22)	-18.04%	9,901,000.00	4,057,439.78
Bus Contract Repairs-Maintenance	693,052.73	783,102.00	90,049.27	11.50%	1,566,200.00	873,147.27
Towing	120,817.00	91,494.00	(29,323.00)	-32.05%	183,000.00	62,183.00
Other Repair Parts	9,523.91	29,994.00	20,470.09	68.25%	60,000.00	50,476.09
Total Direct Variable (Vehicle)	12,682,841.76	13,301,484.00	618,642.24	4.65%	26,603,023.00	13,920,181.24
Microtransit	3,383,542.87	3,347,496.00	(36,046.87)	-1.08%	6,695,000.00	3,311,457.13
Indirect Variable:						
Fare Collection Costs	171,793.39	271,392.00	99,598.61	36.70%	542,800.00	371,006.61
Route Facilities Maint.	79,633.76	314,154.00	234,520.24	74.65%	628,300.00	548,666.24
Other-Operational	113,197.51	238,008.00	124,810.49	52.44%	476,000.00	362,802.49
Total Indirect Variable	364,624.66	823,554.00	458,929.34	55.73%	1,647,100.00	1,282,475.34
Facilities:						
Utilities	533,257.88	885,252.00	351,994.12	39.76%	1,770,540.00	1,237,282.12
Contract Bldg Maint	438,270.31	596,004.00	157,733.69	26.47%	1,192,000.00	753,729.69
Building Maint	58,750.05	130,134.00	71,383.95	54.85%	260,300.00	201,549.95
Other-Maintenance	184,637.33	174,186.00	(10,451.33)	-6.00%	348,400.00	163,762.67
Business Insurance	46,116.48	49,200.00	3,083.52	6.27%	98,400.00	52,283.52
Total Facilities	1,261,032.05	1,834,776.00	573,743.95	31.27%	3,669,640.00	2,408,607.95
Total Operational Expenses	**$ 17,692,041**	**$ 19,307,310**	**$ 1,615,269**	**8.37%**	**$ 38,614,763**	**$ 20,922,722**

SMART - General
STATEMENT OF REVENUE AND EXPENSES
OPERATIONAL STATEMENT
For the Six Months Ending December 31, 2023

SMART OPERATIONAL INCOME STATEMENT	YTD ACTUAL	YTD BUDGET	VARIANCE	% VARIANCE	FY 2023/24 ANNUAL BUDGET	FY 2023/24 BUDGET REMAINING
Administration, Other, Contingency:						
Administration						
General Supplies	133,400.74	229,008.00	95,607.26	41.75%	457,950.00	324,549.26
Professional, Outside Serv	1,531,479.00	1,575,660.00	44,181.00	2.80%	2,951,300.00	1,515,821.00
Outside Counsel-non V/L & W/C	91,720.92	274,998.00	183,277.08	66.65%	550,000.00	458,279.08
Civil Settlements	1,500.00	49,998.00	48,498.00	97.00%	100,000.00	98,500.00
Computer Maint	911,637.86	468,498.00	(443,139.86)	-94.59%	937,000.00	25,362.14
Marketing Expense	254,006.94	1,286,502.00	1,032,495.06	80.26%	2,573,000.00	2,318,993.06
Other Administration	280,142.33	487,546.00	208,351.21	42.73%	975,151.00	695,948.21
Total Administration	**3,203,887.79**	**$ 4,372,210**	**$ 1,169,270**	**26.74%**	**$ 8,544,401**	**$ 5,340,513**
Contingency	**19,912.42**	**$ 900,000**	**$ 880,088**	**97.79%**	**$ 1,800,000**	**$ 1,780,088**
Other						
Vehicle Purchase Expense	-	499,998.00	499,998.00	100.00%	1,000,000.00	1,000,000.00
Depreciation-Eligible	389,590.00	124,998.00	(264,592.00)	-211.68%	250,000.00	(139,590.00)
Total Other	**415,118.11**	**$ 624,996**	**$ 209,878**	**33.58%**	**$ 1,250,000**	**$ 834,882**
Community Partner						
Community Credit Exp.	2,160,312.00	2,160,324.00	12.00	0.00%	4,320,650.00	2,160,338.00
POS, Comm Transit Svc & Alloc Overhead	600,174.01	593,346.00	(6,828.01)	-1.15%	1,186,700.00	586,525.99
Total Special Services	**2,760,486.01**	**$ 2,753,670**	**$ (6,816)**	**-0.25%**	**$ 5,507,350**	**$ 2,746,864**
Restricted Pass Through Expense (Rev. Match)	**5,900,624.14**	5,767,992.00	(132,632.14)	-2.30%	11,536,000.00	5,635,375.86
Total Community Partner	**$ 8,661,110**	**$ 8,521,662**	**$ (139,448)**	**-1.64%**	**$ 17,043,350**	**$ 8,382,240**
TOTAL EXPENSES (Wages & Operational)	**$ 70,443,037**	**$ 94,898,522**	**$ 24,456,433**	**25.77%**	**$ 185,755,840**	**$ 115,312,803**
NET INCOME (LOSS)	**$ 6,003,489**	**$ (3,596,428)**	**$ 9,599,917**			

agenda item

DATE:	February 22, 2024	DISPOSITION SOUGHT:	Board Approval
TO:	SMART Board of Directors	SUBMITTED BY:	Deputy GM
FROM:	Capital Planning & Service Dev.	APPROVED BY:	Certification Committee

SUBJECT: Authorization to Award a Contract for Zero Emission Fleet Transition Plan and Alternative Fuel Analysis Consultant Services

RECOMMENDATION

That the Board adopt the attached resolution authorizing the award of a contract:

- for Zero Emission Fleet Transition Plan and Alternative Fuel Analysis Consultant Services
- to AECOM Great Lakes, Inc. at 4219 Woodward Ave., Suite 200, Detroit, MI 48178
- for a two-year contract beginning March 1, 2024, ending February 28, 2026, with no renewal options
- at a cost not to exceed $366,906.00.

DISCUSSION

The Suburban Mobility Authority for Regional Transportation (SMART) is looking for a consultant to develop a strategy and plan to transition to a Zero Emission Fleet. SMART is committed to reducing its greenhouse gas emissions and aims to purchase vehicles that emit zero emissions by the year 2040. The consultant will be responsible for identifying the best fuel source(s), determining facility infrastructure requirements, and estimating the costs and impacts associated with transitioning to the zero-emission fuel source(s).

PROCUREMENT PROCESS

Procurement Method:	☐ Sealed Bid ☒ Proposal ☐ Quotes ☐ Sole Source
Advertising:	Michigan Chronicle and Michigan Inter-governmental Trade Network
Number of downloads:	25
Number of proposers:	3 Proposals
Rationale for award:	A request for Proposal (RFP) was advertised and SMART received 3 valid proposals. The proposal submitted by AECOM Great Lakes, Inc., was found to be the most responsive and responsible bidder, and determined to be the most advantageous to SMART with cost and experience being considered.

FUNDING & COSTS

This project is funded via: Capital Funds

- Project No. 40871 Federal Grant MI-2018-018-5307 and State Grant 2017-0130 P11

The contract costs are summarized as follows:

Description	Cost
Zero Emission Fleet Transition Plan Alternative Fuel Analysis Consultant Services for the Two (2) Year Contract Term	$366,906.00
Total Max	**$366,906.00**

ATTACHMENTS

- Resolution

/AB

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Authorization to Award a Contract for Zero Emission Fleet Transition Plan Alternative Fuel Analysis Consultant Services

---

Whereas, The Suburban Mobility Authority for Regional Transportation (SMART) has a need for consulting services from a responsible and qualified firm to develop a Zero Emission Fleet Transition Plan to reduce its greenhouse gas emission footprint, and procuring zero emission vehicles is crucial in realizing a 100% zero-emission vehicle fleet by 2040; and

Whereas, A request for Proposal (RFP) was advertised and posted on MITN and SMART received three proposals; and

Whereas, The AECOM Great Lakes, Inc. proposal was determined to be the most responsive and responsible in meeting SMART's scope of work. The price has been determined to be fair and reasonable; and

Whereas, Funding in the amount of $366,906.00 for Project No. 40871 will be funded via: Federal Grant MI-2018-018-5307 and State Grant 2017-0130 P11 for the two-year term from March 1, 2024, to February 28, 2026; and

Whereas, The Vice President of Finance is satisfied that AECOM Great Lakes, Inc. has the potential to perform under the terms and conditions of the contract; and

Whereas, The EEO Department is satisfied that AECOM Great Lakes, Inc. is in compliance with the equal opportunity and affirmative action laws and policies of the Federal and State governments and the affirmative action policies of SMART; now, therefore be it

Resolved, That the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a two-year contract for a total amount not to exceed $366,906.00, with no renewal options to AECOM Great Lakes, Inc. for Zero Emission Fleet Transition Plan and Alternative Fuel Analysis Consultant Services.

CERTIFICATE

The undersigned duly qualified Board Secretary of the Suburban Mobility Authority for Regional Transportation certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on February 22, 2024.

_____ _____

Date Board Administrator

No._____

Bid Tabulation

RFP# 23-3810A Zero Emission Fleet Transition Plan Alternative Fuel Analysis

Purchasing Agent: Andre J. Baldwin

Accepted Bid: AECOM Great Lakes, Inc. provided the second lowest bid at $366,906.00 for two years. The proposal submitted by AECOM Great Lakes, Inc., was found to be the most responsive and responsible bidder, and determined to be the most advantageous to SMART with cost and experience being considered.

AECOM		**CALSTART**		**FEV Consulting**	
TOTAL PRICE, 2 YEARS:	**$366,906.00**	**TOTAL PRICE, 2 YEARS:**	**$199,875.00**	**TOTAL PRICE, 2 YEARS:**	**$1,483,500.00**

agenda item

DATE: February 22, 2024
TO: SMART Board of Directors
FROM: VP Bus Operations

DISPOSITION SOUGHT: Board Approval
SUBMITTED BY: VP Bus Operations
APPROVED BY: General Manager

SUBJECT: Contract Amendment for an Extension and Price Increases with Enterprise Uniform Company for Uniforms for Drivers & Road Supervisors

RECOMMENDATION

That the Board adopt the attached resolution authorizing a contract amendment:

- for Uniform services for Drivers and Road Supervisors
- with Enterprise Uniform Company, 2862 East Grand Boulevard, Detroit, MI 48202
- to extend the contract for six months from March 1, 2024, through August 31, 2024
- and increased prices on current uniform options
- at a total cost for the six-month extension period not to exceed $80,000.00

DISCUSSION

In February 2019, the SMART Board of Directors authorized a contract for uniforms for drivers and road supervisors, which is valid until February 28, 2024. However, SMART has not been successful in obtaining bids for a new contract over the past year. As a result, the incumbent vendor, Enterprise Uniform Company, has agreed to extend the contract for an additional six months through August 31, 2024. The amended contract also allows price increases on current uniform selections while SMART works to secure a new contract. The total cost for the six-month extension period shall not exceed $80,000.00.

FUNDING

The project is funded via: Operating Funds

ATTACHMENTS

- Resolution
- Contract Amendment #1

/CB

FIRST AMENDMENT TO THE
AGREEMENT
BETWEEN
SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION (SMART)
AND
ENTERPRISE UNIFORM COMPANY
FOR
UNIFORMS FOR DRIVERS & ROAD SUPERVISORS

This First Amendment ("Amendment") is made and entered into by and between Suburban Mobility Authority for Regional Transportation ("SMART"), an entity organized under the provisions of Act 204 of the Public Acts of 1967, as amended, and Enterprise Uniform Company ("Vendor" and, together with SMART, the "Parties"). The Parties entered into an agreement for Uniforms for Drivers & Road Supervisors dated March 1, 2019 ("Agreement"). Pursuant to the terms of the Agreement, Amendments to the Contract are valid only if in writing and signed by the Parties. Upon execution of this Amendment, the Parties agree to modify the Agreement as follows:

The 2nd Option Year, beginning March 1, 2023, and ending February 28, 2024, shall be extended for a period of six months, beginning March 1, 2024, and ending August 31, 2024 ("Extension Period").

Effective March 1, 2024, the rates for SMART uniform options will change as follows:

Driver Uniform Options	Current Price	Extension Period Price
Skirt A-Line, with Pocket	$28.50	$29.95
Skirt Kick Vent in Back	$29.95	N/A
Skirt Pleated	$29.95	N/A
Skirt, 28' length	$47.95	$49.95
Skort	$33.50	N/A
Trousers (Male & Female)	$68.95	$81.95
Slacks	$68.95	N/A
Shorts (Male & Female)	$21.95	$52.95
Culottes	$27.95	N/A
Shirts, Long Sleeve (Male & Female)	$26.95	$34.95
Shirts, Short Sleeve (Male & Female)	$26.50	$32.95
Shirt, Polo Style (Unisex)	$18.00	$38.95
Shirt, Turtleneck	$23.95	$26.50
Sweater, Cardigan Zipper	$42.95	$51.95
Sweater, V-Neck Long Sleeve Pullover	$29.95	$36.95
Sweater, Sleeveless Vest	$26.95	$29.95
Vest, Sleeveless Male Style	$27.50	$26.95
Jacket, Winter	$99.95	$138.95
Parka, Winter	$97.95	$137.95
Wind Shirt	$30.95	N/A
Job Shirt	N/A	$65.95
Hat, Baseball Cap	$10.95	$10.95
Hat, Baseball Cap, Mesh Back	N/A	$12.95
Hat, Watch Cap, Skull Cap	$9.95	$8.95
Hat, Baret	$13.95	$16.95
Belt Wide	$13.75	$15.95
Belt Narrow	$13.25	$14.95
Gloves, Black Neoprene, No-slip Patch	$17.50	$18.95
Punch Holder	$16.95	N/A
Socks Long Over Calf	$3.95	N/A
SMART Logo Patch	$1.75	$2.50
SMART Logo Embroidered	$6.95	$10.50
Alteration Cost	$6.50	$9.95

Road Supervisor Uniform Options	Current Price	Extension Period Price
Skirt A-Line, with Pocket	$28.95	$29.95
Skirt Pleated	$29.95	N/A
Skirt, 28" Length	$47.95	$49.95
Slacks (Female)	$48.95	$56.95
Trousers (Male) 2720	$48.95	$56.95
Shirt, Long Sleeve (Male & Female)	$18.50	$22.95
Shirt, Short Sleeve (Male & Female)	$18.25	$21.95
Shirt, Polo	N/A	$38.95
Shirt, Turtleneck	$23.95	$32.00
Sweater, Commando	$48.95	$63.95
Sweater, Cardigan Zipper	$41.95	$54.95
Jacket, Winter	$98.95	$143.95
Parka, Winter	$91.95	$137.95
Blazer (Male & Female)	$82.95	$78.95
Belt Wide	$13.50	$15.95
Belt Narrow	$13.25	$14.95
Socks	$3.95	N/A
SMART Logo Patch	$1.25	$2.50
SMART Logo Embroidered	$7.75	$10.95

All terms and conditions of the Agreement shall govern this Amendment and are incorporated by reference. Except as expressly provided herein, all terms and conditions of the Agreement remain unchanged. Capitalized terms used but not defined herein have the meanings set forth in the Agreement.

Waiver of any breach of this Amendment shall not be construed as a continuing waiver of other breaches of the same or other provisions of this Amendment or the Agreement. This Amendment shall be governed by the laws of the State of Michigan.

The Parties acknowledge and agree that this Amendment may be executed by electronic signature, which shall be considered as an original signature for all purposes and shall have the same force and effect as an original signature. The Parties agree that the electronic signatures appearing on this Amendment are the same as handwritten signatures for the purposes of validity, enforceability and admissibility. Without limitation, "electronic signature" shall include faxed versions of an original signature or electronically scanned and transmitted versions (e.g., via .pdf) of an original signature.

The Parties acknowledge that they have read and understand this Amendment and that the signatories below have affixed their signatures and affirmed that they are authorized to execute this Amendment, for the purpose of binding their respective Principals.

IN WITNESS WHEREOF the Parties have executed this Amendment by their properly authorized signatories:

ENTERPRISE UNIFORM COMPANY

Lynne Burgess Holmes

By: LYNNE BURGESS HOLMES
Its: PRESIDENT

Date: 2.16.24

SUBURBAN MOBILITY FOR AUTHORITY FOR REGIONAL TRANSPORTATION (SMART)

By: _____
Its: _____

Date: _____

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Approval of a Contract Amendment for an Extension and Price Increases with Enterprise Uniform Company for Uniforms for Drivers & Road Supervisors

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Whereas, The SMART Board of Directors approved contracting with Enterprise Uniform Company ("Enterprise") for uniforms for drivers and road supervisors in February 2019; and

Whereas, Enterprise has agreed to an amendment that extends the agreement for a period of six months, from March 1, 2024, through August 31, 2024, while SMART works to secure a new contract: and

Whereas, The contract amendment includes price increases on current uniform options, and Enterprise has submitted the rationale for the price increase as increased costs to provide uniforms for drivers and road supervisors; and

Whereas, The extension period and price increases will require an authorization of a not-to-exceed amount of $80,000.00 for the extension period beginning March 1, 2024, and ending August 31, 2024; and

Whereas, Operating funds will be used to cover funding for the extension period; and

Whereas, The Vice President of Finance is satisfied that Enterprise Uniform Company has performed under the contract terms and conditions; and

Whereas, The EEO Department is satisfied that Enterprise Uniform Company is in compliance with the equal opportunity/affirmative action policies of the Federal and State government and the affirmative action policies of SMART; now, therefore be it

Resolved, That the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to approve the contract amendment with Enterprise Uniform Company to extend the contract for six months and increase prices for uniform options at a total cost for the six-month extension period not to exceed $80,000.00, which will begin March 1, 2024, and end August 31, 2024.

CERTIFICATE

The undersigned duly qualified Board Secretary of the Suburban Mobility Authority for Regional Transportation certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on February 22, 2024.

_____ _____

Date Board Administrator

No._____

agenda item

DATE:	February 22, 2024	DISPOSITION SOUGHT:	Board Approval
TO:	SMART Board of Directors	SUBMITTED BY:	General Manager
FROM:	Planning Department	APPROVED BY:	Certification Committee

SUBJECT: Authorization to Award a Contract to Upgrade Trapeze FX Base Scheduling Map

RECOMMENDATION

That the Board adopt the attached resolution authorizing the award of a contract:

- to upgrade the base scheduling map for Trapeze FX
- to Trapeze Software Group Inc. located at 5265 Rockwell Drive NE, Cedar Rapids, IA 52402
- for a one-time purchase
- at a total cost not to exceed $33,472.37.

DISCUSSION

SMART has been using various Trapeze software modules to support its Fixed Route operations since 1997. One of the modules, Trapeze FX, helps in creating routes and schedules. However, the current base map used for this purpose is outdated and needs to be updated for accuracy. This project includes services to upgrade the map, license costs, and support for line/pattern retracing of routes to accurately reflect the routes. This will ensure that routes are created, scheduled, and modified correctly, and the directions given to drivers and staff are accurate keeping SMART fixed route service running smoothly.

PROCUREMENT PROCESS

Procurement Method: ☐ Sealed Bid ☐ Proposal ☐ Quotes ☒ Sole Source

Rationale for award: Trapeze FX is proprietary software and the map upgrade is a justifiable sole source purchase. Staff does not recommend a wholesale change in the Fixed Route software at this time. Therefore, the purchase of Trapeze map upgrade services is authorized as non-competitive for the following reasons allowed by FTA Circular 4220.1F "... *A recipient may use noncompetitive proposals only when the procurement is inappropriate for small purchase procedures, sealed bids, or competitive proposals, and at least one of the following circumstances are present: When the recipient requires supplies or services available from only one responsible source, and no other supplies or services will satisfy its requirements, the recipient may make a sole source award.*"

FUNDING & COSTS

The project is funded via: Capital Funds

- Project No. 42140: Federal Grant MI-2020-061 (5307) and State Grant 2017-0130 P24

The contract costs are summarized as follows:

Description	Type	Price
FX Map Upgrade Services	Fixed Fee	$12,363.00
Here License Cost	Fixed Fee	$6,000.00
Line/Pattern Retracing Support	Time and Materials (Not to Exceed)	$15,109.37
Total Cost Not to Exceed:		$33,472.37

ATTACHMENTS

- Resolution

/MB

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Authorization to Award a Contract to Upgrade Trapeze FX Base Scheduling Map

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Whereas, The SMART Planning department has a need for a specialized transit scheduling map provided through the Trapeze FX module; and

Whereas, Trapeze Software Group Inc. has provided software to SMART since 1997 and is the only provider of software and upgrades for these mapping updates and support; and

Whereas, Trapeze FX is proprietary software and the map upgrade is a justifiable sole source purchase. Therefore, the contract is authorized as non-competitive allowed by the FTA; and

Whereas, Funding in the amount of $33,472.37 for Project No. 42140 will utilize Federal Grant MI-2020-061 (5307) and State Grant 2017-0130 P24 for this one-time purchase; and

Whereas, Pricing has been determined to be fair and reasonable; and

Whereas, The Director of Finance is satisfied that Trapeze Software Group Inc. has the potential to perform under the contract terms and conditions; and

Whereas, The EEO Department is satisfied that Trapeze Software Group Inc. is in compliance with the equal opportunity/affirmative action policies of the Federal and State governments and the affirmative action policies of SMART; now, therefore be it

Resolved, That the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a contract to Trapeze Software Group Inc. for the Trapeze FX Upgraded Scheduling Map in the amount not to exceed $33,472.37.

CERTIFICATE

The undersigned duly qualified Board Secretary of the Suburban Mobility Authority for Regional Transportation certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on February 22, 2024.

_____ _____

Date Board Secretary

No._____

MEMORANDUM

TO: SMART Board of Directors

FROM: Chairperson

DATE: February 22, 2024

SUBJECT: Closed Session

MEMORANDUM

TO: SMART Board of Directors

FROM: Chairperson

DATE: February 22, 2024

SUBJECT: Board Member Business

MEMORANDUM

TO: SMART Board of Directors

FROM: Chairperson

DATE: February 22, 2024

SUBJECT: Adjournment