

Buhl Building • 535 Griswold St Suite #600 • Detroit, MI 48226

SMART Board Meeting

February 27, 2025





MEMORANDUM

TO: SMART Board of Directors

FROM: Chairperson

DATE: February 27, 2025

SUBJECT: Call to Order





MEMORANDUM

TO: SMART Board of Directors

FROM: Chairperson

DATE: February 27, 2025

SUBJECT: Pledge of Allegiance



I pledge allegiance to the flag of the United States of America and to The Republic for which it stands: one nation under God, indivisible with liberty and justice for all.





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ROLL CALL

Date: February 27, 2025

CHAIRPERSON, MR. JOHN PAUL REA

VICE-CHAIRPERSON, MR. BRET RASEGAN

MS. SHEILA COTE

DR. CURTIS IVERY

MR. ROYCE MANIKO

MS. DIANA MCBROOM

MR. ASSAD TURFE



SMART Board Meeting Agenda

February 27, 2025

2:00 PM

Buhl Building

535 Griswold, Suite 600

Detroit, MI 48226

ITEM	ACTION	PRESENTED BY
1. Call to Order		John Paul Rea
2. Pledge of Allegiance		John Paul Rea
3. Roll Call		John Paul Rea
4. Adoption of Agenda	Approval	John Paul Rea
5. Certification of Public Notice	Information	Tiffany Martin
6. Minutes	Approval	John Paul Rea
A. Board Meeting Minutes for January 27, 2025		
7. Public Participation	Discussion	John Paul Rea
8. Chairperson's Report	Information	John Paul Rea
9. Financial Report		
A. 2 nd Quarter Financial Report	Information	Ryan Byrne, <i>VP of Finance</i>
B. Resolution: Appointment to the Fiscal Year 2025-2026 Budget Committee	Approval	Ryan Byrne, <i>VP of Finance</i>
10. General Manager's Report	Information	Dwight Ferrell
11. Board Briefings	Information	
A. HR Hiring Update		Tianna Leapheart, <i>Interim VP of Human Resources</i>
B. Ridership Update		Daniel Whitehouse <i>VP of Paratransit and On-Demand Services</i>
C. Bus Stop Design Manual		Harmony Lloyd <i>VP of Planning and Innovation</i>
D. SMARTer Mobility Program Update		Harmony Lloyd <i>VP of Planning and Innovation</i>

12. New Business

- | | | |
|---|----------|---|
| A. Resolution: Authorization to Award a Contract for Towing Services for Fixed Route, Paratransit, & Support Vehicles | Approval | Le Juan Burt,
<i>VP of Maintenance</i> |
| B. Ratification: Payment of Services Rendered for Storage Tank Inspection & Maintenance Services | Approval | Le Juan Burt,
<i>VP of Maintenance</i> |
| C. Ratification and Amendment: Payment for Service Rendered and Authorization of Contract Amendment No. 1 to Increase Funds for the Sludge & Wastewater Removal | Approval | Le Juan Burt,
<i>VP of Maintenance</i> |
| D. Ratification: Payment for Services Rendered for Lift & Hoist Repair Services & Inspections | Approval | Le Juan Burt,
<i>VP of Maintenance</i> |
| E. Resolution: Authorization to Award a Contract for a Business Continuity and Disaster Recovery Solution | Approval | Melvin Evans
<i>Interim VP of IT</i> |
| F. Resolution: Authorization to Award a Contract for AVL Hardware Warranty, Software Maintenance & Training Services | Approval | Melvin Evans
<i>Interim VP of IT</i> |

13. Board Member Business

Discussion

John Paul Rea

14. Adjournment

Discussion

John Paul Rea



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PUBLIC NOTICE

SMART will hold the Board of Directors meeting on Thursday, February 27, 2025 at 2:00 P.M. on the sixth floor of the Buhl Building, located at 535 Griswold Street, Suite 600, Detroit, MI.

All physically present at the meeting must adhere to the following:

- Please respect anyone needing or choosing to wear a mask.
- People with symptoms of COVID-19 or exposure to someone with COVID-19 should wear a mask.
- People positive for COVID-19 may not attend the meeting in person and should access the recording using the YouTube link below.

The agenda can be found on SMART's website: <http://www.smartbus.org/About/Our-Organization/Board-of-Directors/Board-Meeting-Schedule>.

Members of the public may attend in person. The Meeting will be live-streamed on YouTube and available at the following link: <https://www.youtube.com/@MySMARTBus>.

Members of the public may also submit a written comment to be read during the Public Comment period by emailing SMARTBoard@smartbus.org by 1:15 p.m. on the day of the meeting.

Requests for reasonable accommodations at SMART require advanced reservations. Individuals with disabilities requiring assistance should contact SMARTBoard@smartbus.org or 313-223-2110 as soon as possible. If you have difficulties joining the virtual session, contact SMARTBoard@smartbus.org and we will assist you to the best of our abilities.

Public Comment will proceed as follows:

- All comments: 3-minute limit per member of the public. Kindly state your name and county of residence.
- Public comments will be received in the following order:
 - Members of the public who attend in person
 - Written comments via email. The Board Administrator will read any submitted comments.

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

BOARD OF DIRECTORS' MEETING

PROPOSED MINUTES – January 27, 2025

The Board of Directors of the Suburban Mobility Authority for Regional Transportation (SMART) met on Monday, January 27, 2025, at 1:00 PM at the Buhl Building, located on 535 Griswold St. Suite 600 Detroit, MI 48226.

ATTENDANCE

SMART Board of Directors:	Chairperson	Mr. John Paul Rea
	Vice-Chairperson	Mr. Bret Rasegan
		Ms. Sheila Cote
		Mr. Abdul Haidous
 Absent Board Members:		Dr. Curtis Ivery
		Mr. Royce Maniko (Present Via Zoom)
		Ms. Diana McBroom
 SMART General Manager:		Mr. Dwight Ferrell
 SMART Deputy GM & COO:		Ms. Tiffany J. Gunter
 SMART Board Administrator:		Ms. Tiffany Martin-Patterson

SMART Staff Present:

Ms. Laura Bieniek
Ms. De'Shalon Brownlee
Mr. Le Juan Burt
Mr. Ryan Byrne
Mr. Melvin Evans
Ms. Beth Gibbons
Ms. Harmony Lloyd
Mr. Bernard Parker
Mr. Sean Riopelle
Mr. D'Andrae Whitley
Mr. Danny Whitehouse

Public Registered:

Ms. Angela Cope
Brother Cunningham
Mr. Tony Johnson
Mx. Lukas Laseki
Mr. Robert Pawlowski

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

Present: Chairperson Mr. John Paul Rea, Vice-Chairperson Mr. Bret Rasegan, Ms. Sheila Cote, Mr. Abdul Haidous,

Absent: Dr. Curtis Ivery, Mr. Royce Maniko (Present Via Zoom), Ms. Diana McBroom

A quorum was present.

4. Adoption of Agenda

MOTION: Moved by Mr Abdul Haidous, seconded by Mr. Bret Rasegan, to approve the Agenda for the Thursday 27, 2025 Board of Directors Meeting.

DISCUSSION

None

VOTE: THE MOTION CARRIED.

5. Certification of Public Notice

The Board Administrator read the Public Notice and Rules of Order into the record.

6. Minutes

A. Board Meeting Minutes for SMART's December 5, 2024 Board of Directors Meeting

MOTION: Moved by Mr. Abdul Haidous, seconded by Mr. Bret Rasegan, to approve the Board meeting minutes for the Board of Directors Meeting on December 5, 2024.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

B. Board Meeting Minutes for SMART's December 5, 2024 Audit Committee Meeting

MOTION: Moved by Mr. Bret Rasegan, seconded by Mr. Abdul Haidous, to approve the Board meeting minutes for the Board of Directors Meeting on December 5, 2024.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

C. Board Meeting Minutes for SMART's December 5, 2024 Executive Session

MOTION: Moved by Mr. Bret Rasegan, seconded by Ms. Sheila Cote, to approve the Board meeting minutes for the December 5, 2024 Executive Session.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

7. Public Participation

Chairperson Mr. John Paul Rea declared the meeting open for Public Participation.

The following participants voiced their concerns and made comments:

- **Ms. Angela Cope of Wayne County** recounted an incident which happened the day before the meeting, specifically an ADA issue—the driver in question was hours late picking her up. Furthermore, the customer service representative was dishonest and unprofessional. Any requests Ms. Cope has made are not addressed

in a timely fashion, if they are at all. As a result, she is considering filing a civil rights lawsuit.

- **Brother Cunningham of Wayne County**, referencing SMART’s usual Thursday meeting being rescheduled to Monday, mentioned that something should be done for those who have to wait and catch the bus, only for there to be no meeting. Also, he stressed the importance of virtual public commenting; possibly allowing five or six people to speak to avoid having the process take an extended period of time.
- **Mr. Tony Johnson of Wayne County** praised SMART for its quality of service. The sole piece of criticism he has would be for the service to start at four in the morning for those who must work early.
- **Mr. Lukas Laseki of Oakland County** lauded SMART for the service during the recent football game, and noted that service is growing more reliable, urging SMART to keep up the great work.
- **Mr. Robert Pawlowski of Wayne County** offered praise regarding SMART’s improvements but also discussed concerns with the Q3 report. He suspects some figures are not accurate, as some of the figures are not accurate; some of his rides have been later or missed. When speaking with legislators, it is imperative for buses to be present and on time, as too many missed rides could dissuade them from funding SMART.

8. Chairperson’s Report

MOTION: Moved by Mr. Abdul Haidous, seconded by Mr. Bret Rasegan, That the Suburban Mobility Authority for Regional Transportation Board of Directors hereby approves the appointments of a Special Board Policy Committee. The members of the Special Board Policy Committee are: Ms. Sheila Cote as Chairperson, Ms. Diana McBroom, and upcoming Board member Mr. Assad Turfe.

DISCUSSION:

Following an apology for the meeting, scheduled to take place on Thursday, January 23, 2025, needing to be moved to the following Monday due to a previously scheduled commitment, Chairperson John Paul Rea mentioned the importance of a Special Committee to address issues brought up during Public Comment and optimize Board structure to support SMART’s administrative team.

VOTE: THE MOTION CARRIED.

9. Financial Report

A. First Quarter Financial Report

MOTION: Moved by Mr. Abdul Haidous, seconded by Ms. Sheila Cote, for the Acceptance and Filing of the First Quarter Financial Report.

DISCUSSION:

FY2025 information shared by Ryan Byrne, VP of Finance.

VOTE: THE MOTION CARRIED.

10. General Manager's Report

DISCUSSION:

Dwight Ferrell, SMART's General Manager, briefly discussed the expanded service for the football game and expressed a desire to hire additional personnel for sporting events. Also, with changes in administration, there will be changes in transit. Any funding for green energy has been eliminated. Disadvantaged Business Program will undergo changes as well, which will likely be a Board policy rather than federal.

11. Board Briefings

A. HR Hiring Update

MOTION: Moved by Mr. Bret Rasegan, seconded by Mr. Abdul Haidous to receive and file the HR Hiring Update.

DISCUSSION:

Tianna Leaphart, SMART's Interim VP of Hiring, provided the number of new hires and the total number of operators for fixed routes and paratransit were shared. SMART hired twenty-three fixed route operators and five paratransit operators between December 1 and December 30, totaling twenty-eight new operators. Currently, SMART filled 413 of its 426 fixed route operator positions.

SMART filled 129 of its 142 paratransit operator positions.

For mechanics, SMART filled 65 of its 85 budgeted positions.

VOTE: THE MOTION CARRIED.

B. SMART Flex One Million Riders Milestone

MOTION: Moved by Mr. Abdul Haidous, seconded by Mr. Bret Rasegan, to receive and file the SMART Flex One Million Riders Milestone.

DISCUSSION:

Daniel Whitehouse, SMART's VP of Paratransit and On-Demand Services, provided updates on SMART's Flex program. Started in March of 2021, there have been one million riders who have used the service. There are seventy vehicles used by paratransit, up from twelve or thirteen from the program's inception. Statistically, 69% of riders identify as minorities, 87% have a household income of less than \$50,000, and 53% have a long-term disability. Roughly half of all riders use Flex for their daily commute.

Ms. Sheila Cote inquired about how the service is marketed, particularly to those with special needs and seniors, the procedure of which was explained by Whitehouse. Following the program's beginning, SMART has done marketing campaigns based on the areas serviced, growing zones based on existing areas, a process continuing today with SMART's call center.

Mr. Bret Rasegan asked about wait times and people per ride, which would be provided next month during the ridership update, which is monitored on a biweekly basis, though can be addressed the day it happens.

VOTE: THE MOTION CARRIED

12. New Business

A. Resolution: Authorization to File and Execute the Applications, Contracts, and Amendments for SMART FY2026 Annual Application for Michigan Capital and Operating Financial Assistance

MOTION: Moved by Mr. Bret Rasegan, seconded by Mr. Abdul Haidous, that the Board authorizes SMART to submit the Annual Application for FY 2026 to MDOT in compliance with the requirements of Section 10e of Act No. 51 of the Public Acts of 1951, as amended, and provide such information as deemed necessary by the commission or MDOT for its administration.

DISCUSSION:

None

VOTE: THE MOTION CARRIED

B. Amendment: Authorization to Approve Contract Amendment No. 2 to Increase Funds for the SMARTer Mobility Program Planning and Project Services

MOTION: Moved by Abdul Haidous, seconded by Mr. Bret Rasegan, that the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to approve Contract Amendment No. 2 to increase the funding of the base three-year contract set to expire on March 12, 2026, with Baker & Associates for an additional not-to-exceed amount of \$651,000.00 and a total three-year base cost not to exceed amount of \$2,522,560.72.

DISCUSSION:

Provided by Tiffany Gunter, SMART's Deputy General Manager, in VP of Planning Harmony Lloyd's absence.

Chairperson John Paul Rea asked about the deliverables. Should investment in the system take place in the present, how will that affect the future? Gunter mentioned that, in efforts

to adapt to the unknown, SMART responds to its consumers and advocacy groups. Ferrell added that the reason why the investment is important is because it will allow the service SMART offers to change—with buses sizes and service types offered. Microtransit has ballooned, and according to him, this is where the future lies.

Mr. Bret Rasegan asked what the footprint would be, which Gunter told him that it would encompass the three counties. RTA and SEMCOG would have some involvement as well. Ferrell added there should be an app developed to integrate all transportation options into the region, and discussed potential service expansion, emphasizing the importance of resources needed to do so.

VOTE: THE MOTION CARRIED

C. Resolution: Authorization of Contract Amendment No. 1 for the Extension of Payroll & Human Resource Information System Services

MOTION: Moved by Mr. Abdul Haidous, seconded by Mr Bret Rasegan, that the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to enter into Contract Amendment No. 1 to extend contract Option Year 2 for payroll and human resource information system services with ADP, Inc. beginning February 1, 2025, through April 30, 2025, in the amount not to exceed \$71,000.00.

DISCUSSION:

Ferrell mentioned that there was additional work to be done regarding contract language.

VOTE: THE MOTION CARRIED.

D. Resolution: Resolution: Authorization to Award a Contract for Remanufactured or New Starters & Alternators

MOTION: Moved by Mr. Abdul Haidous, seconded by Ms. Sheila Cote, that the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a contract for remanufactured or new starters and alternators to Kirks Automotive, Inc. for an amount not to exceed \$280,000.00 for three years, starting February 1, 2025, through January 31, 2028, with two, one-year renewal options for the amount not to exceed \$110,000.00 each, for an aggregate amount not to exceed \$500,000.00 for the five years.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

E. Amendment: Authorization of Contract Amendment No. 1 for the Extension of Hardware Warranty & Software Maintenance

MOTION: Moved by Mr. Abdul Haidous, seconded by Ms. Sheila Cote, that the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to enter into Contract Amendment No. 1 to extend the hardware warranty and software maintenance services with Clever Devices Ltd. from September 13, 2024, through March 12, 2025, in the amount not to exceed \$216,943.00.

DISCUSSION:
NONE

VOTE: THE MOTION CARRIED.

13. Board Member Business

DISCUSSION:
NONE

14. Adjournment

There being no further business to come before the Board. The meeting was adjourned at 2:00 P.M. upon a motion made by Mr. Abdul Haidous, seconded by Mr. Bret Rasegan, and unanimously carried.

Respectfully submitted,

Tiffany C. Martin-Patterson

Tiffany Martin-Patterson
Board Administrator



MEMORANDUM

TO: SMART Board of Directors

FROM: Chairperson

DATE: February 27, 2025

SUBJECT: Public Participation





MEMORANDUM

TO: SMART Board of Directors

FROM: Chairperson

DATE: February 27, 2025

SUBJECT: Chairperson's Report





MEMORANDUM

TO: SMART Board of Directors

FROM: Chairperson

DATE: February 27, 2025

SUBJECT: Financial Report



SMART
Balance Sheet - Summary of All Funds
For the Six Months Ending December 31, 2024

SMART BALANCE SHEET	FY2025	FY2024	Y/E FY2024
ASSETS			
Current Assets			
Cash and Cash Equivalents	79,749,979.31	140,872,960.82	113,153,840.09
Investments	23,228,674.03	17,364,531.65	22,535,821.68
Receivables:			
Accrued Interest Receivable	92,558.13	13,235.73	71,139.47
Grants Receivable	38,147,141.49	26,359,631.18	41,036,483.00
Local Contributions Receivable	32,463,406.93	35,854,904.72	33,938.02
Other Receivables	1,059,942.26	1,256,796.60	873,367.00
Materials and Supplies Inventory	4,155,323.60	2,791,684.13	3,645,185.13
Prepaid Expenses	2,061,977.10	2,008,574.71	561,021.50
Total Current Assets	180,959,002.85	226,522,319.54	181,910,795.89
Noncurrent Assets			
Cash Restricted for Re-Investment	178,691.67	69,866.97	178,691.67
Capital Assets, net	161,373,671.31	161,316,738.59	169,421,504.00
Total Noncurrent Assets	161,552,362.98	161,386,605.56	169,600,195.67
Total Assets	\$ 342,511,366	\$ 387,908,925	\$ 351,510,992
Deferred Outflows of Resources			
Deferred Outflows-Pension	89,429,151.35	28,111,788.93	89,429,151.35
Deferred Outflows-OPEB	2,954,088.00	7,828,435.00	2,954,088.00
Total Deferred Outflows	92,383,239.35	35,940,223.93	92,383,239.35
Total Assets and Deferred Outflows	\$ 434,894,605	\$ 423,849,149	\$ 443,894,231
LIABILITIES AND NET ASSETS			
Current Liabilities			
Municipal and Community Credits Payable	8,911,314.52	9,704,896.28	9,173,494.51
Accounts Payable under POS agreements	3,093,136.16	3,966,478.48	1,217,257.79
Accrued Self Insurance	9,321,807.93	10,811,259.18	8,975,427.00
Payable to the State of Michigan	0.86	133,869.01	3,909,645.86
A/P State Act 51 Prior Yr Adj	1.00	123,867.00	
Accounts Payable and Accrued Expenses	8,823,884.79	10,569,445.81	11,915,392.73
Accrued Compensation	6,321,578.54	4,684,218.94	5,261,256.74
Total Current Liabilities	36,471,723.80	39,994,034.70	40,452,474.63
Noncurrent Liabilities			
Net OPEB Obligation	(16,705,515.79)	18,019,185.47	(16,705,515.79)
Net Pension Obligation	71,775,944.74	76,631,122.14	71,775,944.74
Lease Liability	2,205,918.00	2,704,306.00	2,526,313.00
Total Liabilities	93,748,070.75	137,348,648.31	98,049,216.58
Deferred Inflows of Resources			
Deferred Inflows-OPEB	35,831,042.00	49,841,792.00	35,831,042.00
Deferred Inflows-Pension	16,216,288.08		16,216,288.08
Deferred Inflows-Lessor	458,491.00	479,331.00	468,911.00
Total Deferred Inflows	52,505,821.08	50,321,123.00	52,516,241.08
Total Liabilities and Deferred Inflows	146,253,891.83	187,669,771.31	150,565,457.66
Net Position:			
Invested in Capital Assets, net of related debt	161,373,671.31	161,316,738.59	149,685,808.00
Restricted	178,691.67	69,866.97	16,884,207.46
Unrestricted	110,382,834.58	92,811,957.63	110,053,242.00
Total Net Position	288,640,713.35	236,179,377.72	293,328,773.25
Total Liabilities and Net Position	382,388,784.10	373,528,026.03	391,377,989.83
Total Liabilities, Deferred Inflows and Net Position	\$ 434,894,605	\$ 423,849,149	\$ 443,894,231

SMART - General
 STATEMENT OF REVENUE AND EXPENSES
 OPERATIONAL STATEMENT
 For the Six Months ended December 31, 2024

SMART OPERATIONAL INCOME STATEMENT	CURRENT ACTUAL	YTD ACTUAL	YTD BUDGET	VARIANCE	% VARIANCE	FY 2024/25	
						ANNUAL BUDGET	BUDGET REMAINING
REVENUES							
Route Revenue:							
Fare Revenue	\$1,834,627.15	\$2,926,575.77	\$2,805,940.00	\$120,635.77	-4.30%	\$5,611,896.00	(\$2,685,320.23)
Mircotransit	141,760.37	276,319.03	112,500.00	163,819.03	-145.62%	225,000.00	51,319.03
Total Route Revenue	1,976,387.52	3,202,894.80	2,918,440.00	284,454.80	-9.75%	5,836,896.00	(2,634,001.20)
Federal Sources:							
Section 5307			4,000,002.00	(4,000,002.00)	100.00%	8,000,000.00	(\$8,000,000.00)
Other Federal Grants		360,406.27	2,000,000.00	(1,639,593.73)	81.98%	4,000,000.00	(\$3,639,593.73)
Section 5307 Ferderal Relief Funding (CARES) CMAQ Grant			1,000,000.00	(898,041.84)	89.80%	2,000,000.00	(\$18,980,041.84)
Total Federal Sources	0.00	360,406.27	7,000,002.00	(6,537,637.57)	93.39%	14,000,000.00	(30,619,635.57)
State Sources:							
State Act 51	9,988,020.00	21,050,090.00	21,000,000.00	50,090.00	-0.24%	42,000,000.00	(\$20,949,910.00)
State PM Match			1,000,000.00	(1,000,000.00)	100.00%	2,000,000.00	(\$2,000,000.00)
Other State Revenue	16,468.25	48,283.04	75,500.00	1,671,008.04	-2213.26%	151,000.00	1,595,508.04
Total State Sources	10,004,488.25	21,098,373.04	22,075,500.00	(977,126.96)	4.43%	44,151,000.00	(21,354,401.96)
Local Sources:							
Contributions from Local Transit Authorities	25,355,000.01	50,710,000.02	50,710,000.00	0.02	0.00%	101,420,000.00	(\$50,709,999.98)
Contra Revenue - Local Contribution	(75,000.00)	(150,000.00)	(150,000.00)		0.00%	(300,000.00)	150,000.00
Total From Local Sources	25,280,000.01	50,560,000.02	50,560,000.00	0.02	0.00%	101,120,000.00	(50,559,999.98)
Other Income:							
Advertising	269,164.71	425,164.71	300,000.00	125,164.71	-41.72%	600,000.00	(\$174,835.29)
Rental Income	30,871.50	47,023.01	15,000.00	32,023.01	-213.49%	30,000.00	\$17,023.01
Interest Income	1,034,855.62	3,267,459.67	2,500,000.00	767,459.67	-30.70%	5,000,000.00	(\$1,732,540.33)
Insurance Refund	79,328.00	79,328.00		79,328.00	0.00%		\$79,328.00
Fleet Maint Reimbursement	55,225.81	105,451.25	77,500.00	27,951.25	-36.07%	155,000.00	(\$49,548.75)
Admin Fees Revenue	149,557.57	298,079.50	285,500.00	12,579.50	-4.41%	571,000.00	(\$272,920.50)
Miscellaneous	256,200.72	291,400.70	121,050.00	170,350.70	-140.73%	242,100.00	\$49,300.70
Local Comm Transit Operating Rev	46,049.91	91,476.93	88,500.00	2,976.93	-3.36%	177,000.00	(\$85,523.07)
Local Comm Stabilization			750,000.00	(750,000.00)	100.00%	1,500,000.00	(1,500,000.00)
Total Other Income	1,921,253.84	4,605,383.77	4,137,550.00	467,833.77	-11.31%	8,275,100.00	(3,669,716.23)
Restricted Pass Through Revenue (Exp Match):	5,212,020.28	8,217,975.95	7,019,994.00	1,197,981.95	-17.07%	14,040,000.00	(\$5,822,024.05)
TOTAL REVENUES	44,394,149.90	88,045,033.85	93,711,486.00	(5,666,452.15)	6.05%	187,422,996.00	(99,377,962.15)

SMART - General
 STATEMENT OF REVENUE AND EXPENSES
 OPERATIONAL STATEMENT
 For the Six Months ended December 31, 2024

SMART OPERATIONAL INCOME STATEMENT							FY 2024/25	
	CURRENT ACTUAL	YTD ACTUAL	YTD BUDGET	VARIANCE	%	VARIANCE	ANNUAL BUDGET	BUDGET REMAINING
EXPENSES								
WAGE AND WAGE RELATED EXPENSES:								
ACTIVE EMPLOYEES:								
Active Salaries, Wages & Taxes								
Administrative	2,710,867.71	5,128,951.21	6,066,211.00	600,004.32	10.45%		11,646,074.00	6,506,975.32
Operations	12,236,886.73	23,231,130.30	24,065,815.00	834,684.70	3.47%		48,318,426.00	25,087,295.70
Maintenance	3,543,480.02	7,432,195.63	7,178,417.00	(253,778.63)	-3.54%		14,348,146.00	6,915,950.37
Total Active Salaries, Wages, Taxes	18,491,234.46	35,792,277.14	37,310,443.00	1,180,910.39	3.17%		74,312,646.00	38,510,221.39
% of Total Revenue								
Active Employee Benefits:								
Hospitalization/Medical	2,232,482.28	5,728,504.83	7,328,546.00	1,618,717.85	11.74%		14,657,111.00	8,947,282.85
Life, AD&D, Drug, Dental, Optical	324,401.44	636,698.81	658,213.00	658,213.00	100.00%		1,316,427.00	1,316,427.00
Other Employee Benefits	114,378.76	242,796.97	267,733.00	24,936.03	9.31%		535,467.00	292,670.03
Workers Compensation	419,001.00	838,002.00	641,007.00	(196,995.00)	-30.73%		1,282,014.00	444,012.00
Health Care Saving Plan	445,870.37	1,055,933.62	770,901.00	(285,032.62)	-36.97%		1,541,802.00	485,868.38
FICA	1,373,626.14	2,694,333.58	2,613,789.00	(80,544.58)	-3.08%		5,227,577.00	2,533,243.42
Pension Funding	1,584,881.10	3,060,595.10	1,812,882.00	(1,247,713.10)	18.35%		3,625,765.00	696,469.07
Total Active Employee Benefits	6,494,641.09	14,256,864.91	14,093,071.00	491,581.58	3.49%		28,186,163.00	14,715,972.75
% of Total Active Wages	35%	40%	38%					
Total Active Employee Wages & Benefits:	24,985,875.55	50,049,142.05	51,403,514.00	1,672,491.97	3.25%		102,498,809.00	52,449,666.95
RETIRED EMPLOYEES:								
Post Employment Benefits:								
OPEB Net Unfunded Obligation								
Retiree Medical & Drug Premiums	2,320,144.28	3,657,563.98	4,006,792.00	349,228.02	8.72%		8,013,584.00	4,356,020.02
Total Post Retirement	2,320,144.28	3,657,563.98	4,006,792.00	349,228.02	8.72%		8,013,584.00	4,356,020.02
Total Wage & Wage Related Expenses	27,306,019.83	53,706,706.03	\$ 55,410,306	\$ 2,021,720	3.65%		\$ 110,512,393	\$ 56,805,687

SMART - General
STATEMENT OF REVENUE AND EXPENSES
OPERATIONAL STATEMENT
For the Six Months ended December 31, 2024

SMART OPERATIONAL INCOME STATEMENT	CURRENT ACTUAL	YTD ACTUAL	YTD BUDGET	VARIANCE	% VARIANCE	FY 2024/25	
						ANNUAL BUDGET	BUDGET REMAINING
Operations:							
Operational Expenses							
Direct Variable (Vehicle):							
Diesel Fuels	1,430,773.14	2,958,862.36	4,174,999.00	1,216,136.64	29.13%	8,350,000.00	5,391,137.64
Gas, Oil, Lubricants, Etc.	70,378.13	196,435.95	281,502.00	85,066.05	30.22%	563,000.00	366,564.05
Repair Parts	1,460,143.76	2,772,812.25	2,195,002.00	(577,810.25)	-26.32%	4,390,000.00	1,617,187.75
Leased Batteries			70,000.00	70,000.00	100.00%	140,000.00	140,000.00
Tires	291,339.77	616,618.38	638,500.00	21,881.62	3.43%	1,277,000.00	660,381.62
Vehicle Liability	2,033,145.80	3,844,044.61	5,647,746.00	1,803,701.39	31.94%	11,295,500.00	7,451,455.39
Bus Contract Repairs-Maintenance	202,584.02	401,813.78	811,453.00	409,639.22	50.48%	1,622,900.00	1,221,086.22
Contract Repairs-Accidents	2,390.00	2,390.00	22,500.00	20,110.00	89.38%	45,000.00	42,610.00
Towing	39,778.00	103,496.00	80,000.00	(23,496.00)	-29.37%	160,000.00	56,504.00
Other Repair Parts	6,884.56	11,927.16	29,994.00	18,066.84	60.23%	60,000.00	48,072.84
Total Direct Variable (Vehicle)	5,537,417.18	10,908,400.49	13,951,696.00	3,043,295.51	21.81%	27,903,400.00	16,994,999.51
Microtransit	1,808,711.64	3,751,855.54	3,960,000.00	208,144.46	5.26%	7,920,000.00	4,168,144.46
Indirect Variable:							
Fare Collection Costs	81,639.23	183,679.67	294,948.00	111,268.33	37.72%	589,900.00	406,220.33
Route Facilities Maint.	51,670.98	162,593.17	329,152.00	166,558.83	50.60%	658,300.00	495,706.83
Other-Operational	16,680.43	24,904.61	341,334.00	316,429.39	92.70%	682,667.00	657,762.39
Total Indirect Variable	149,990.64	371,177.45	965,434.00	594,256.55	61.55%	1,930,867.00	1,559,689.55
Facilities:							
Utilities	284,937.82	524,399.55	905,322.00	380,922.45	42.08%	1,810,640.00	1,286,240.45
Contract Bldg Maint	229,063.10	566,040.67	596,000.00	29,959.33	5.03%	1,192,000.00	625,959.33
Building Maint	22,499.12	39,834.88	133,650.00	93,815.12	70.19%	267,300.00	227,465.12
Other-Maintenance	79,341.66	180,695.46	198,200.00	17,504.54	8.83%	396,400.00	215,704.54
Business Insurance	26,374.71	52,748.93	57,348.00	4,599.07	8.02%	114,700.00	61,951.07
Total Facilities	642,216.41	1,363,719.49	1,890,520.00	526,800.51	27.87%	3,781,040.00	2,417,320.51
Total Operational Expenses	\$ 8,138,336	\$ 16,395,153	\$ 20,767,650	\$ 4,372,497	21.05%	\$ 41,535,307	\$ 25,140,154

SMART - General
STATEMENT OF REVENUE AND EXPENSES
OPERATIONAL STATEMENT
For the Six Months ended December 31, 2024

SMART OPERATIONAL INCOME STATEMENT	CURRENT ACTUAL	YTD ACTUAL	YTD BUDGET	VARIANCE	% VARIANCE	FY 2024/25	
						ANNUAL BUDGET	BUDGET REMAINING
Administration, Other, Contingency:							
Administration							
General Supplies	64,202.67	125,670.43	237,720.00	112,049.57	47.14%	475,450.00	349,779.57
Professional, Outside Serv	485,577.80	1,442,407.13	2,734,250.00	1,291,842.87	47.25%	5,468,500.00	4,026,092.87
Outside Counsel-non V/L & W/C	42,895.09	138,492.88	375,000.00	236,507.12	63.07%	750,000.00	611,507.12
Civil Settlements	22,303.00	22,303.00	50,000.00	27,697.00	55.39%	100,000.00	77,697.00
Computer Maint	520,057.06	1,150,245.94	457,504.00	(692,741.94)	-151.42%	915,000.00	(235,245.94)
Marketing Expense	116,904.59	506,746.44	1,336,500.00	829,753.56	62.08%	2,673,000.00	2,166,253.56
Other Administration	194,386.21	406,782.23	519,917.00	113,288.46	21.79%	1,039,815.00	633,186.46
Total Administration	1,446,326.42	3,792,648.05	\$ 5,710,891	\$ 1,918,397	33.59%	\$ 11,421,765	\$ 7,629,271
Contingency	11,248.58	31,573.04	\$ 900,000	\$ 868,427	96.49%	\$ 1,800,000	\$ 1,768,427
Other							
Vehicle Purchase Expense			500,000.00	500,000.00	100.00%	1,000,000.00	1,000,000.00
Depreciation-Eligible	284,594.99	569,219.98		(569,219.98)	0.00%		(569,219.98)
Depreciation-Ineligible			300,000.00	300,000.00	100.00%	600,000.00	600,000.00
Interest Expense	10,899.94	22,363.94	5,000.00	(17,363.94)	-348.22%	10000	(12,411.00)
Total Other	295,494.93	591,583.92	\$ 805,000	\$ 213,416	26.51%	\$ 1,610,000	\$ 1,018,416
Community Partner							
Community Credit Exp.	1,134,165.00	2,268,330.00	2,268,336.00	6.00	0.00%	4,536,677.00	2,268,347.00
POS, Comm Transit Svc & Alloc Overhead	334,882.57	668,729.50	655,853.00	(12,876.50)	-1.96%	1,311,700.00	642,970.50
Total Special Services	1,469,047.57	2,937,059.50	\$ 2,924,189	\$ (12,871)	-0.44%	\$ 5,848,377	\$ 2,911,318
Restricted Pass Through Expense (Rev. Match)	5,212,020.28	8,217,975.95	7,020,000.00	(1,197,975.95)	-17.07%	14,040,000.00	5,822,024.05
Total Community Partner	\$ 6,681,068	\$ 11,155,035	\$ 9,944,189	\$ (1,210,846)	-12.18%	\$ 19,888,377	\$ 8,733,342
TOTAL EXPENSES (Wages & Operational)	\$ 43,878,493	\$ 85,672,699	\$ 93,538,036	\$ 8,183,610	8.75%	\$ 186,767,842	\$ 101,095,143
NET INCOME (LOSS)	\$ 515,656	\$ 2,372,334	\$ 173,450	\$ 2,198,884			

SMART FUNCTIONAL INCOME STATEMENT	CURRENT QUARTER ACTUAL	4th Quarter FY 2024/25			
		ACTUAL	BUDGET	\$\$ VARIANCE FAV(UNFAV)	% VARIANCE
REVENUES					
FEDERAL OPERATING REVENUE					
Section 5307 & 5309		\$360,406.27	\$6,000,002.00	(5,639,595.73)	93.99%
Other Federal Grants					0.00%
Sec 5307 Relief Funding			1,000,000.00	(1,000,000.00)	100.00%
Total Federal Operating Revenue	0.00	360,406.27	7,000,002.00	(6,639,595.73)	-3.31%
STATE OF MICHIGAN					
Act 51	9,988,020.00	21,050,090.00	21,000,000.00	50,090.00	-0.24%
State PM Revenue			1,000,000.00	(1,000,000.00)	100.00%
Other State Grant	16,468.25	48,283.04	75,500.00	1,671,008.04	-2213.26%
Total State Operating Revenue	10,004,488.25	21,098,373.04	22,075,500.00	721,098.04	3.27%
LOCAL CONTRIBUTION					
Contribution From County Transit Authorities	25,355,000.01	50,710,000.02	50,710,000.00	0.02	0.00%
Contra Revenue - Local Contribution	(75,000.00)	(150,000.00)	(150,000.00)		0.00%
Total Local Contribution Revenue	25,280,000.01	50,560,000.02	50,560,000.00	0.02	0.00%
Local Comm Stabilization			750,000.00	(750,000.00)	100.00%
OPERATIONS:					
Fixed Route	2,229,067.68	3,414,923.24	3,055,995.00	358,928.24	-11.75%
Connector	149,766.43	276,712.00	274,495.00	2,217.00	-0.81%
Mircotransit	141,760.37	276,319.03	112,500.00	163,819.03	-145.62%
Admin Fee Revenue	149,557.57	298,079.50	285,500.00	12,579.50	-4.41%
Interest Revenue	1,034,855.62	3,267,459.67	2,500,000.00	767,459.67	-30.70%
Fleet Maint Reimbursement	55,225.81	105,451.25	77,500.00	27,951.25	-36.07%
Other Revenues	137,407.88	169,333.88		169,333.88	0.00%
Restricted Revenue	5,212,020.28	8,217,975.95	7,019,994.00	1,197,981.95	-17.07%
Total Operating Revenues	\$ 44,394,150	\$ 88,045,034	\$ 93,711,486	\$ (5,666,452)	-6.0%
OPERATING EXPENSES					
FUNCTIONAL OPERATIONS:					
Fixed Route	23,023,962.47	45,609,907.38	50,890,330.00	5,080,422.62	10.02%
Connector	4,696,333.78	10,370,983.53	10,350,239.00	(20,744.53)	-0.20%
Microtransit	1,808,711.64	3,751,855.54	3,960,000.00	208,144.46	5.26%
General Administration	7,291,388.08	14,026,387.01	16,688,278.00	2,632,166.99	20.09%
Community Credits	1,134,165.00	2,268,330.00	2,268,336.00	6.00	0.00%
Vehicle Purchase Expense			500,000.00	500,000.00	100.00%
Purchase of Service	211,819.38	419,870.38	345,848.00	(74,022.38)	-21.40%
Community Transit Service	193,302.28	384,185.65	310,005.00	(2,465.96)	-0.80%
Depreciation	284,594.99	569,219.98	300,000.00	(269,219.98)	-89.74%
Interest Expense	10,947.00	22,411.00	5,000.00	(17,411.00)	-348.22%
Contingency	11,248.58	31,573.04	900,000.00	(31,573.04)	0.00%
Restricted Expenses	5,212,020.28	8,217,975.95	7,020,000.00	(1,197,975.95)	-17.07%
Total Operating Expenses	\$ 43,878,493	\$ 85,672,699	\$ 93,538,036	\$ 6,807,327	7.3%
Operating Revenues over (under) Expenses	\$ 515,656	\$ 2,372,334	\$ 173,450	\$ 2,198,884	

DATE:	January 27, 2025	DISPOSITION SOUGHT:	Board Approval
TO:	SMART Board of Directors	SUBMITTED BY:	CFO
FROM:	Finance Department	APPROVED BY:	Deputy GM

SUBJECT: **Appointment to the Fiscal Year 2025-2026 Budget Committee**

RECOMMENDATION

That the Board appoints three board members to make up FY 2025-2026 Budget Committee of the SMART Board of Directors.

DISCUSSION

SMART is preparing the Fiscal Year 2025-2026 Operating and Capital Budget. The Budget Committee is an integral part of SMART's budget process. They are tasked with reviewing the Operating and Capital Budgets to ensure they align with SMART's strategic goals and ensure the Authority's operations continue to be fiscally responsible.

SMART's Board Chairman appoints three board members to makeup FY 2025-2026 Budget Committee of the SMART Board of Directors. To comply with regulatory requirements, SMART must formally adopt FY 2025-2026 budget no later than May 31, 2025, and submit the final budget to the State of Michigan by June 30, 2025. The Budget Committee will meet in April 2025 to review the proposed budget and vote to take the proposed budget to the full board for final approval.

ATTACHMENTS:

- Resolution

[/Click here to enter PA initials.](#)

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION
RESOLUTION

Approval of Budget Committee Appointments for 2025 – 2026 Fiscal Year Budget

,

Whereas, The SMART Board Chairman has appointed

_____ (Chairperson)

now therefore be it,

RESOLVED, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation, hereby approves the appointment of the Budget Committee for the 2025-2026 term.

CERTIFICATE

The undersigned duly qualified Board Secretary of the Suburban Mobility Authority for Regional Transportation certifies that the foregoing is a true and correct copy of the resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation on February 27, 2025.

Date

Board Secretary



MEMORANDUM

TO: SMART Board of Directors

FROM: Chairperson

DATE: February 27, 2025

SUBJECT: General Manager's Report






MEMORANDUM

TO: SMART Board of

FROM: Directors SMART Staff

DATE: February 27, 2025

SUBJECT: Board Briefings





MEMORANDUM

TO: SMART Board of Directors

FROM: Chairperson

DATE: February 27, 2025

SUBJECT: New Business



DATE:	February 27, 2025	DISPOSITION SOUGHT:	Board Approval
TO:	SMART Board of Directors	SUBMITTED BY:	General Manager
FROM:	VP of Maintenance	APPROVED BY:	Certification Committee

SUBJECT: Authorization to Award a Contract for Towing Services for Fixed Route, Paratransit, & Support Vehicles

RECOMMENDATION

That the Board adopt the attached resolution authorizing the award of a contract:

- for towing services for fixed route, paratransit, and support vehicles
- to Boulevard & Trumbull Towing, Inc. located at 2411 Vinewood, Detroit, MI 48216
- for three years starting April 1, 2025, through March 31, 2028, plus two, one-year renewal options
- at an amount not to exceed \$661,494.00 for three years, plus two, one-year renewal options for a total amount not to exceed \$1,101,494.00 for the five years

DISCUSSION

The maintenance department requires towing services to assist with the recovery of vehicles from breakdowns and accidents to help minimize downtime.

PROCUREMENT PROCESS

Procurement Method: Sealed Bid Proposal Quote Sole Source
 Advertising: Michigan Chronicle and Michigan Inter-governmental Trade Network
 Number of Downloads: 23
 Number of Responses: 3 proposals
 Rationale for Award: The proposal submitted by Boulevard & Trumbull Towing, Inc. was found to be responsive and responsible in meeting the scope of work and the most advantageous to SMART with price and other specified evaluation criteria being considered. Boulevard & Trumbull Towing, Inc.’s proposal was also the lowest-priced, responsive, and responsible proposal. Price has been determined to be fair and reasonable.

FUNDING & COSTS

This project is funded via: Operating Funds

Description	Not to Exceed Amount
Base Three Years: April 1, 2025, through March 31, 2028	\$661,494.00
Option Year 1: April 1, 2028, through March 31, 2029	\$220,000.00
Option Year 2: April 1, 2029, through March 31, 2030	\$220,000.00
Total	\$1,101,494.00

ATTACHMENTS

- Resolution

/MB



SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Authorization to Award a Contract for Towing Services for Fixed Route, Paratransit & Support Vehicles

- Whereas, The Suburban Mobility Authority for Regional Transportation (SMART) maintenance department requires towing services to assist with the recovery of vehicles from breakdowns and accidents to help minimize downtime; and
- Whereas, A Request for Proposals (RFP) was advertised in the Michigan Chronicle and published on the Michigan Inter-governmental Trade Network (MITN). SMART received three proposals; and
- Whereas, The proposal submitted by Boulevard & Trumbull Towing, Inc. was found to be responsive and responsible in meeting the scope of work and the most advantageous to SMART with price and other specified evaluation criteria being considered. Boulevard & Trumbull Towing, Inc.'s proposal was also the lowest-priced, responsive, and responsible proposal. Price has been determined to be fair and reasonable; and
- Whereas, The project is funded via operating funds; and
- Whereas, The Vice President of Finance is satisfied that Boulevard & Trumbull Towing, Inc. has the potential to perform under the terms and conditions of the contract; and
- Whereas, The EEO Department is satisfied that Boulevard & Trumbull Towing, Inc. is in compliance with the equal opportunity and affirmative action laws and policies of the Federal and State governments and the affirmative action policies of SMART; now, therefore be it
- Resolved, That the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a contract for towing services to Boulevard & Trumbull Towing, Inc. for an amount not to exceed \$661,494.00 for three years, starting April 1, 2025, through March 31, 2028, with two, one-year renewal option periods for the amount not to exceed \$220,000.00 each, for an aggregate amount not to exceed \$1,101,494.00 for the five years.

CERTIFICATE

The undersigned duly qualified Board Secretary of the Suburban Mobility Authority for Regional Transportation certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on February 27, 2025.

Date

Board Administrator

DATE:	February 27, 2025	DISPOSITION SOUGHT:	Board Approval
TO:	SMART Board of Directors	SUBMITTED BY:	General Manager
FROM:	VP of Maintenance	APPROVED BY:	Certification Committee

SUBJECT: Ratification for Payment of Services Rendered for the Storage Tank Inspection & Maintenance Services

RECOMMENDATION

That the Board adopt the attached resolution authorizing ratification of payment for services rendered:

- for storage tank inspection and maintenance services
- to Phoenix Environmental located at 12815 Premier Center Ct., Plymouth, MI 48170
- to authorize payment for services rendered in the amount not to exceed \$23,859.01

DISCUSSION

On February 1, 2022, SMART awarded Phoenix Environmental a three-year contract with two one-year options for storage tank inspection and maintenance services for \$38,950 per year, which is under the board approval threshold. During an inspection within the base three years, unforeseen repairs were needed to keep SMART in compliance with environmental regulations, exceeding the purchase order amount by \$23,859.01. The cost of the additional repairs surpassed the threshold for board authorization of \$50,000 per year.

FUNDING & COSTS

The project is funded via: operating funds

Stage	Date Board Approval	Work	Cost
Base 3-year contract: 2/1/2022 through 1/31/2025	N/A	Storage Tank Inspection & Maintenance Services	\$116,850.00
Payment: 9/1/2024 through 1/31/2025	2/27/2025	Ratification of Payment for Services Rendered	\$23,859.01
Option Year 1: 2/1/2025 through 1/31/2026	N/A	Storage Tank Inspection & Maintenance Services	\$38,950.00
Option Year 2: 2/1/2026 through 1/31/2027	N/A	Storage Tank Inspection & Maintenance Services	\$38,950.00
		TOTAL	\$218,609.01

ATTACHMENTS

- Resolution



SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Ratification for Payment of Services Rendered for Storage Tank Inspection & Maintenance Services

- Whereas, On February 1, 2022, the Suburban Mobility Authority for Regional Transportation (SMART) awarded a contract to Phoenix Environmental for storage tank inspection and maintenance services; and
- Whereas, The contract amount was estimated to be \$38,950.00 per year which is under the board approval threshold; and
- Whereas, During an inspection within the base three years, unforeseen repairs were needed to keep SMART in compliance with environmental regulations and exceeded the purchase order amount by \$23,859.01; and
- Whereas, The cost of the additional repairs surpassed the threshold for board authorization of \$50,000 per year; and
- Whereas, This project is paid for using Operating funds; and
- Whereas, The Vice President of Finance is satisfied that Phoenix Environmental has performed under the contract terms and conditions; and
- Whereas, The EEO Department is satisfied that Phoenix Environmental is in compliance with the equal opportunity/affirmative action policies of the Federal and State government and the affirmative action policies of SMART; now, therefore be it
- Resolved, That the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to make a payment to Phoenix Environmental for services rendered during the base contract period, in the amount of \$23,859.01.

CERTIFICATE

The undersigned duly qualified Board Secretary of the Suburban Mobility Authority for Regional Transportation certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on February 27, 2025.

Date

Board Administrator



SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Ratification of Payment for Services Rendered and Authorization of Contract Amendment No. 1 to Increase Funds for the Sludge & Wastewater Removal

- Whereas, On May 25, 2023, the Board of the Suburban Mobility Authority for Regional Transportation (SMART) approved a contract with Birks Works Environmental LLC for sludge and wastewater removal; and
- Whereas, This contract is currently in the first option year set to expire on April 30, 2025; and
- Whereas, Due to unanticipated issues causing additional service calls, payment is required in the amount of \$14,443.87; and
- Whereas, Contract Amendment No. 1 provides additional funding not to exceed \$30,000.00 for Option Year 1 ending April 30, 2025, and increased funding at a cost not to exceed \$45,000.00 for Option Year 2 beginning May 1, 2025, through April 30, 2026, for future services. All other terms and conditions will remain unchanged. The rates have been determined to be fair and reasonable; and
- Whereas, The aggregate total will not exceed \$399,943.87 for the three-year period; and
- Whereas, This project is paid for using Operating funds; and
- Whereas, The Vice President of Finance is satisfied that Birks Works Environmental LLC has performed under the contract terms and conditions; and
- Whereas, The EEO Department is satisfied that Birks Works Environmental LLC is in compliance with the equal opportunity/affirmative action policies of the Federal and State government and the affirmative action policies of SMART; now, therefore be it
- Resolved, That the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to make a payment of \$14,443.87 and approve Contract Amendment No. 1 for additional funding not to exceed \$30,000.00 for Option Year 1 ending April 30, 2025, and increased funding at a cost not to exceed \$45,000.00 for Option Year 2 beginning May 1, 2025, through April 30, 2026, to Birks Works Environmental LLC for an aggregate total that will not exceed \$399,943.87 for the three year period.

CERTIFICATE

The undersigned duly qualified Board Secretary of the Suburban Mobility Authority for Regional Transportation certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on February 27, 2025.

Date

Board Administrator



SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Ratification of Payment for Services Rendered for Lift & Hoist Repair Services & Inspections

- Whereas, On March 1, 2020, the Suburban Mobility Authority for Regional Transportation (SMART) awarded a contract to Dows Equipment Service, Inc. for lift and hoist repair services and inspections; and
- Whereas, The contract amount was estimated to be \$44,292.00 per base year which is under the board approval threshold; and
- Whereas, This contract is currently in the second option year set to expire on February 28, 2025; and
- Whereas, Currently, in the 2nd option year, additional repairs were required to keep the hoist in good working condition and exceeded the original amount by \$11,715.72; and
- Whereas, The cost of the additional repairs surpassed the threshold for board authorization of \$50,000 per year; and
- Whereas, This project is paid for using Operating funds; and
- Whereas, The Vice President of Finance is satisfied that Dows Equipment Service, Inc. has performed under the contract terms and conditions; and
- Whereas, The EEO Department is satisfied that Dows Equipment Service, Inc. is in compliance with the equal opportunity/affirmative action policies of the Federal and State government and the affirmative action policies of SMART; now, therefore be it
- Resolved, That the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized for payment for services rendered to Dows Equipment Service, in the amount not to exceed \$11,715.72.

CERTIFICATE

The undersigned duly qualified Board Secretary of the Suburban Mobility Authority for Regional Transportation certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on February 27, 2025.

Date

Board Administrator



SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Authorization to Award a Contract for a Business Continuity and Disaster Recovery Solution

- Whereas, The Suburban Mobility Authority for Regional Transportation (SMART) has a need for a Disaster Recovery solution to ensure business continuity during a disaster or service disruption; and
- Whereas, The vendor will install, implement, and support the IT staff with a business continuity and disaster recovery solution; and
- Whereas, A Request for Proposals (RFP) was advertised in the Michigan Chronicle and published on the Michigan Inter-governmental Trade Network (MITN). SMART received two proposals; and
- Whereas, The proposal submitted by Softchoice Corporation was found to be responsive and responsible in meeting the scope of work and advantageous to SMART. Price has been determined to be fair and reasonable; and
- Whereas, This project is funded via Capital; Project No. 42770 is available through Federal Grant MI-2022-048 (5307) and State Grant 2022-0138 P9 for the five-year term; and
- Whereas, The Vice President of Finance is satisfied that Softchoice Corporation has the potential to perform under the terms and conditions of the contract; and
- Whereas, The EEO Department is satisfied that Softchoice Corporation is in compliance with the equal opportunity and affirmative action laws and policies of the Federal and State governments and the affirmative action policies of SMART; now, therefore be it
- Resolved, That the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a five-year contract to Softchoice Corporation for a Business Continuity and Disaster Recovery Solution for a total amount not to exceed \$674,216.54, with no renewal options.

CERTIFICATE

The undersigned duly qualified Board Secretary of the Suburban Mobility Authority for Regional Transportation certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on February 27, 2025.

Date

Board Administrator



SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Authorization to Award a Contract for AVL Hardware Warranty, Software Maintenance & Training Services

- Whereas, The Suburban Mobility Authority for Regional Transportation (SMART) information technology department requires AVL hardware warranty, software maintenance, and training; and
- Whereas, Clever Devices Ltd. is the only contractor that can fulfill the need with its onboard Automatic Vehicle Location (AVL) equipment and AVL software, in addition to on-site and remote training. This contract is essential for the critical applications utilized by the Transportation and Maintenance Divisions; and
- Whereas, The actual product or service can only be fulfilled from one source. FTA Circular 4220.1G states: "When the recipient's requirement can only be fulfilled from one source, the recipient may make a noncompetitive award." Price has been determined to be fair and reasonable; and
- Whereas, The project is funded via operating funds; and
- Whereas, The Vice President of Finance is satisfied that Clever Devices Ltd. has the potential to perform under the terms and conditions of the contract; and
- Whereas, The EEO Department is satisfied that Clever Devices Ltd. is in compliance with the equal opportunity and affirmative action laws and policies of the Federal and State governments and the affirmative action policies of SMART; now, therefore be it
- Resolved, That the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a contract for AVL hardware warranty, software maintenance, and training to Clever Devices Ltd. for an amount not to exceed \$3,243,967.00 for five years, starting March 13, 2025, through March 12, 2030.

CERTIFICATE

The undersigned duly qualified Board Secretary of the Suburban Mobility Authority for Regional Transportation certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on February 27, 2025.

Date

Board Administrator



MEMORANDUM

TO: SMART Board of Directors

FROM: Chairperson

DATE: February 27, 2025

SUBJECT: Board Member Business





MEMORANDUM

TO: SMART Board of Directors

FROM: Chairperson

DATE: February 27, 2025

SUBJECT: Adjournment

